

RESPONSE TO THE QUERIES FOR EMPANELMENT OF CONSULTANTS IN VARIOUS FIELDS

S.No.	Agency Name	Query	Response by HUDCO
1.	Shri Ashish Gupta Team Leader South General Manager Master Planning CBRE South Asia Pvt. Ltd. Consulting & Valuations Advisory Embassy Golf Links Business Park, Sunriver Building, 5 th Floor - Wing A, Off Intermediate Ring Road, Bangalore - 560 071	1. Request you to allow LOA/agreement for ongoing large scale Master Planning/Urban planning projects, as completion certificate is not available or allow self-certification from Authorized signatory of the Bidder along with the supporting documents issued by respective Clients proving completion / substantial completion of the assignment. 2. Request you to allow online participation also for Prebid meeting. Request you to share online link for the same.	Self-certification from the Authorised Signatory on the letterhead of the bidder, along with the copy of LoA/Agreement and other relevant supporting documents from the Client, indicating completion/substantial completion may be submitted. In addition, proof of payment received from the Client, for the project may also be submitted. However, final decision shall be taken by the constituted Committee of HUDCO. -----
2.	Shri Ranjith Kumar Associate Architect R.dx Architects Chennai	1. Whether application should be submitted individually for Field A-K (as mentioned under section 1 of Page no: 6) or it can be submitted as Field groups as mentioned in section 3.4. of Page no: 8 (i.e., Field A-C, Field D-E, Field F-G, Field H-J, Field K)? 2. Whether In section 1 of Page no: 6 under each Fields (A-K) application has to made separately for Project Cost Category 1-4 or if we submit the application under Project cost for category 4, it shall be considered eligible for other lower categories from 1-3?	.Application has to be submitted individually for Field A – K (as mentioned under Section 1 of Page No. 6) Application submitted for higher category shall be considered for lower categories also.

		3. As mentioned in section 3.4 of Page No: 8, Whether application to be submitted separately for sub category (a-f) of Field A? 4. Whether Application for each fields of categories shall be sealed in one cover combined together or separate covers? 5. Under section 3.2 of Page No:7, Firms registered under Indian partnership act also can be considered as Eligible criteria. 6. In annexure IV, completed project means whether completion of consultancy assignment as per Agreement scope of services or completion of the entire construction at site? 7. Due to Covid-19, We request you to enable the Online Pre bid meeting also if possible on 09.03.2022 @3.00 pm.	No. However, the sub-categories of Field A need to be mentioned. Application for each field in separate covers please. Yes, Partnership companies shall also be eligible. However, Annexure III needs to be filled with the details of each partner. It means completion of consultancy assignment as per Agreement scope of services -----
3.	Shri D. Mukesh Senior Manager – Development Mukesh & Associates	Query No.1: Please refer clause 4.2, page 13 of Notice Inviting EOI document, wherein it is stated, "The applicant shall submit hard copy of the "Application form for Empanelment of Consultants in various fields..... superscribing "Application for Empanelment for the ____ (Field) for Category ____" Request:	

		We intend to apply for various fields and we understand that separate application is to be submitted for each field. We respectfully request you to consider submitting the application through email instead of hardcopy. Kindly consider. Query No.2: Request: Could you please let us know the procedure to be followed for the selection of consultants after empanelment? Will it be on the basis of rates (Least Cost Selection) only or Combined Quality Cum Cost Based System (CQCCBS) method with a weightage of 80:20 (80% on Technical Score: 20% on Financial score)? or will the fee be fixed as per Council of Architecture Norms.	Applications may be submitted through E Mail. However, submission of hard copies is mandatory. Procedure for selection of consultants after the empanelment, shall be project specific and decided by HUDCO.
4.	Shri Bakul Kumar Bag Principal Architect ARCHCON VISION	Please clarify the following mentioned point against above mention EOI. i. Clause 3.2 – Not mention proprietorship, Can proprietorship may apply? ii. Clause 3.9- In what format the Affidavit has been required for ESI & EPF declaration, I,e- STAMP PAPER or LETTER HEAD ? iii. Annexure – V - Ongoing project so there are no available completion certificates. What to do ?	Yes, Proprietorship companies can also apply. Refer Annexure I, II and III. Affidavit has to be on a Stamp Paper. Projects with details need to be mentioned. Copies of Work Orders/ Agreements etc. need to be enclosed, for ongoing projects.

		iv. Annexure – IX- In which format the annexure IX will be submitted (I,e plain paper, letter head or Affidavit) ?	Annexure IX on letter head with authorized signatory.
5.	Ms Anjana Madhavan Associate Director PwC Government Reform and Infrastructure Development (GRID)	Infrastructure related studies and planning: Scope of work shall be including but not limited to assessment of demand and supply of physical infrastructure, viz.. water supply, Solid waste management, sewage and drainage, and / or social infrastructure such as education, health and community facilities at city/ zonal/ regional level Points of Clarification Request to clarify if the study spread across only a city or zonal or regional level. If it is regional level, whether it consists of more than one states? Also on page 5 it is mentioned only infrastructure related studies, but on page 7, it is mentioned that the category J covers preparation of Infrastructure related DPRs, feasibility studies, Infrastructure augmentation studies and plans at city/ regional level, city level sanitation plans, planning and design of schemes related to water supply, drainage, solid waste, sewerage at city/ zonal levels, Infrastructure plans under a Govt of India/ State Govt urban/ rural development related programme. Request to clarify is this only an assessment study or the consultant needs to prepare DPRs/Plans. EOI submission end date (24/03/2022 (3:00 PM)) We request the Authority to kindly provide at least 3 weeks post the response to the pre-bid queries for submission of proposal to complete internal proposal submission checks and compliances.	The study can be spread across city or zonal or regional level. It can consist of more than one states. Kindly refer Clause 4.13 - Empaneled consultants would be entitled to tender against invitation of bids issued by HUDCO in respect of specific projects. The consultants may be asked to conduct a study or can also be asked to prepare a DPR. As such, the Terms of Reference/Scope of Work shall be Project specific at the time of bidding. Kindly visit the website for last date of submission.
6.	Shri Santosh Kumar Authorized Signatory	Query 1: Kindly advise If we want to apply for more than one category, do we need to apply separately?	Yes, need to apply separately.

	For M/S Shiva Consultancy Services Pvt	Query 2: Please clarify, if we are applying for higher category, are we eligible for lower category also?	Yes, would be eligible for lower category also.
7.	Gaurav Dhumal / Business Development Coordinator Walter P Moore Office No. 5B, Down-Town City Centre (DTC), 5th Floor, Near Mhatre Bridge, Erandwane, Maharashtra, India Pune, Maharashtra 411 004	1- We request you allow us to attend pre-bid meeting through video conference mode by sharing the link with us which is scheduled on 9th March 2022 2- Qualification of lead planner mention on RFP-PG-12- Point 2- "The lead planner should be registered with the Institute of Town Planners India (ITPI) and have a masters (full time) in Urban / Regional/ Environmental / Transportation planning from a reputed planning institute, with a minimum 10 years of relevant professional experience" Our registration under the institute of town planner of India is under process we request you to provide us with an exemption to submit the registration at the EOI proposal submission. We assure you that we would submit the registration certificate once received at our end.	----- You may give an undertaking along with the document of registration for EOI proposal submission. The constituted committee of HUDCO shall take a decision.
8.	Team Jana USP Jana Urban Space Foundation(India) 4th Floor, "Sair Bagh", 19/4 Cunningham Road Bangalore, Karnataka, India – 560052	1. Please clarify regarding the scope of urban design work as (ii) Water Supply (including desalination plants) and sanitation (iii) Sewerage and Solid Waste Management are typically scope of infrastructure/ engineering design and planning. All underground utilities as part of the urban design project area shall be addressed as part of design, but larger networked supply scope shall be beyond the capacity of the urban design scope. 2. Please clarify if certificates must all be notarised by recognised Notary by Govt of India	Apply in the Field/category in which the relevant scope of work is defined. Certificates may not be notarized, unless otherwise specified. Submission of Hard copies is mandatory.

		3. Requesting that submission may be online only. 4. Requesting Joint Venture to be allowed for larger scale and high project values 5. Annexure II – Organisation details (Page 17 of 28) - Requesting clarification if these positions are required for Category C Urban Design/Renewal projects, as the project requirements may not call for such specialists, but rather urban designers/Planner/ etc. 6. Requesting that ongoing projects be counted as experience with proof submitted as work order/ letter of award. 7. Also requesting that probono work be considered as we are a Section 8 Not-For-Profit Company 8. Request for online Video conference link for the pre-bid meeting as well.	----- JVs/Consortiums not eligible please. Refer Clause 4.14. Details in Annexure II is not Field/Category specific. However, it is required for assessment of overall in-house technical staff strength and outsourcing jobs. The copies of LoA/Agreement and other relevant supporting documents from the Client, indicating completion/substantial completion may be submitted. In addition, proof of payment received from the Client, for the project may also be submitted. However, final decision shall be taken by the constituted Committee of HUDCO. Empanelment shall be subject to fulfilment of eligibility criteria and other Terms and conditions. Probono or Freelance work shall not be considered. -----
9.	Ms Akanksha Singh Gian P. Mathur & Associates	We request you to please clarify how many CVs we have to submit along with proposal.	Refer Annexure II
10.	Shri Vivek Kumar Asst. Manager Business Development,	We request you to modify the Notes section on Page 12 as under:	

	Design Forum International	The applicant should have successfully carried out atleast one similar work for Govt. Dept/ PSUs/ Govt. Bank/ State Govt./ Gol./Private Organization for qualifying for empanelment in above respective fields/categories. Additionally one similar work of project cost more than Rs. 100 Crore should be completed for Govt. Dept/ PSUs/ Govt. Bank/ State Govt./ Gol.	Request for modification/amendment cannot be entertained please.
11	Shri Hansraj Assistant Mananger (P&M) Arch Aid Architects & Engineers Pvt. Ltd	In Organization Details at Page No.-17, there is mentioned "NOS. OF PERSONNEL and YEARS OF EXPERIENCE IN SIMILAR WORK". Is it Name Of Personnel and their corresponding experience or as it is given.	Number of personnel with their name and corresponding experience.
12.	Shri Hansraj Assistant Mananger (P&M) Arch Aid Architects & Engineers Pvt. Ltd	In Organisation Details at Page No.-17, there is mentioned "NOS. OF PERSONNEL and YEARS OF EXPERIENCE IN SIMILAR WORK". Is it Name Of Personnel and their corresponding experience or as it is mentioned before.	--- DO ---
13	Shri Zubair Ahmed Assistant General Manager M/s. Infrastructure Management And Advisory Services Pvt Ltd	- Kindly provide required CV of key personnel for each field (A to K) - If a key personnel's CV , say Field A, can be used for another field? - Is a separate document to be submitted for each of the field (A to K)?	Requirement of CVs of Key personnel for Architectural related fields is mentioned in Point No. 3.3 on Page 7 please. Since separate applications are required to be submitted for various fields, hence key personnel could be same. Yes, separate documents for each eligible field.

14	Ar. Abrar Khan Associate- Architecture & Urban Design +91-74860-62764 Ar. Vishal Shah + Ar. Vishal Desai AANGAN Architects	• We are an MSME registered Firm, under Micro Organisation. We are excluded in ESI & EPF as per the norms of ESI and EPF . As mentioned in the document, (Clause 3.9) about the required document for exemption. We would like to bring to your notice that Govt. department cannot provide an Exclusion certificate as inquired at the department. No Such mechanism exists according to the department. We request you to accept the Affidavit in lieu of the required document or suggest an alternative document system for Provision. • We are multidisciplinary practice, practicing, architecture , Interior, Landscape & Urban Design Projects. As per the Document we are eligible to empanel for Field A,C,D, E & H. (In-house) & Field -B with associated Consultants. Kindly clarify if we have to apply for each Individual?	Clause 3.9 is self-explanatory. However, affidavit has to be on a Stamp Paper. Separate Applications have to be submitted for each Field/Category.
15	Mayank Garg Dera Consultants Pvt Ltd	• Looking on the other category 1 and 3 in the same field, the value of one similar project will be around 60% to 70% of the highest permissible limit i.e. in Category 3 where ranges from 50 cr to 125 cr, the one similar project requires 70 cr and also in category 1 where ranges upto 15 cr, one similar project require 12 cr. Therefore, we request you to please re-evaluate the category 2 and kindly relax the category minimum requirement of one similar project. • If one wants to apply in different field then will they have to apply separately or can apply in one single bid, please clarify.	Request for modification/amendment cannot be entertained please. Separate Applications have to be submitted for each Field/Category.