

हाउसिंग एण्ड अर्बन डेवलपमेंट कॉर्पोरेशन लिमिटेड

(एक भारत सरकार उपक्रम)

क्षेत्रीय कार्यालय

तृतीय मंजिल, साफल्यम, पालयम, तिरुवनन्तपुरम - 695034

दूरभाष : (0471) 2339742-44, 2339746-47 फैक्स (0471) 2329006

No. HUDCO/TRO/Admn-18/2024

Dated: 08/01/2024

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Housing & Urban Development Corporation Ltd.

(A Government of India Enterprise)

Regional Office :

3rd Floor, Saphalyam, Palayam, Thiruvananthapuram - 695 034

Tel : 2339742-44, 2339746-47 Fax : (0471) 2329006

E-mail : tro@hudco.org, hudcotro@gmail.com

CIN : L74899DL1970GOI005276, GST No: 32AAACH0632A1ZM

**Sub: Tendering for disposal of old office items of HUDCO
Thiruvananthapuram Regional Office on as-is where is basis and as-
is what is basis**

Sir,

Housing & Urban Development Corporation Limited (HUDCO) is a Government of India Enterprise under the administrative control of Ministry of Housing & Urban Poverty Alleviation, Govt. of India with the main objective of encouraging housing activities in the country besides providing financial assistance for Infrastructure & other Projects catering to the needs of every section of the society.

HUDCO, Regional Office, Thiruvananthapuram would like to obtain quotations for disposal of its old office items (as per list enclosed on as-is where basis is and as-is what is basis). In case you are interested, please submit your quotation/offer on the proforma enclosed as Annexure-I, II & III. You may also please note that the following general terms and conditions applicable in regard to submission of quotation / offer for consideration by HUDCO:

- i) The bids may be sent by post or deposited in tender box available at Reception in HUDCO Thiruvananthapuram Office.
- ii) The bids in a sealed cover superscribing on top "Tender for old office items of HUDCO, Thiruvananthapuram Regional Office" with the name and full address of the bidder should be sent to:

Regional Chief

HOUSING & URBAN DEVELOPMENT CORPORATION LIMITED

Thiruvananthapuram Regional Office

3rd floor, Saphalyam, Palayam

Trivandrum – 695 034

Tel: 0471-2339742, 43, 44 – 46, 47; Fax: 2329006

E-mail: tro@hudco.org, hudcotro@gmail.com

The bids should reach at the above address latest by **4.00 p.m. on 30.01.2024**. Bids received later than the stipulated date and time shall be summarily rejected. The bids will be opened on **the same day at 4.30 p.m.** The representative of bidders can participate in Tender Opening, if so desired.



पंजीकृत कार्यालय : कोर 7 ए, हडको भवन, भारत पर्यावास केन्द्र लोधी रोड, नई दिल्ली-110003
दूरभाष : 011-24649610-23 फैक्स : (011) 24625308, आई एस ओ 9001:2015 प्रमाणित कम्पनी
वेबसाइट : www.hudco.org सी आई एन : L74899DL1970GOI005276, जी एस टी : 07AAACH0632A1ZF
Regd. Office : Core - 7 'A', HUDCO Bhavan, India Habitat Centre, Lodhi Road, New Delhi - 110 003
Tel : 011-24649610-23, Fax : 011-24625308, AN ISO 9001:2015 CERTIFIED COMPANY
website : www.hudco.org CIN : L74899DL1970GOI005276 GST : 07AAACH0632A1ZF



Profitability with Social Justice

- iii) Bid should be complete in all respects and should fulfil all requirements or else it is liable to be rejected without assigning any reasons & any communication. In addition the bidder will be disqualified, if any point it is found that information provided by them is incorrect.
- iv) Submission of the bids on the prescribed proforma (Annexure – I, II & III) within the above stated period shall be the responsibility of the bidder. HUDCO will not be responsible for postal delay, if any.
- v) Any modification in offer after the opening date, will not be considered.
- vi) Bidder, before submitting quotations, can inspect the items on offer after obtaining prior appointment from the undersigned during working days (Monday to Friday between 09.30 a.m. to 6 p.m.). It may be noted that no clarification/information after closure of the last date of receipt of quotation, would be entertained.
- vii) Kindly go through the list of items. This tender is based on “as-is-where-is basis and as is what is basis” and no expenses shall be incurred by HUDCO towards the repair / renovation in whatsoever manner.
- viii) The bidder preferably should have GST registration.
- ix) HUDCO reserves the right to accept or reject any or all the quotations without assigning any reason.
- x) Bid must accompany proof of deposit (EMD) of Rs.1500/- (Rupees one thousand and five hundred only) through RTGS/NEFT and confirmation copy/UTR number of the same may be enclosed along with Annexure-I. The bank details are given below.

Name of the A/c holder	HUDCO Ltd., Thiruvananthapuram
Name of Bank & Branch	State Bank of India, Vazhuthacaud Branch, Thiruvananthapuram
A/c No.	41005447674
Type of A/c	Current A/c
IFSC code	SBIN0070033

- xi) The bid should be complete in all respects and all the items in the list shall be bidded together.
- xii) All matters of dispute arising out of this tender, if any, shall be subject to courts of Thiruvananthapuram jurisdiction only.
- xiii) The tender will be awarded to the bidder who quoted the highest price / value (H-1) in totality.
- xiv) On acceptance of offer of the bidder, all the listed items have to be taken possession of and removed from HUDCO's office premises by the bidder within 07 days from the date of acceptance after making full and final payment through online payment to HUDCO's bank account as mentioned in clause no (x), failing which the listed items shall be disposed by suitable action as deemed appropriate by HUDCO.

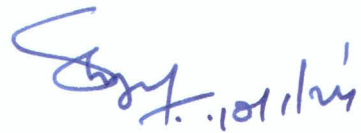
- xv) The successful bidder has to bear the entire expenses pertaining to the labour charges / transfer / transport etc for removal of items from the present location.

"Vendors who are registered with MSME as notified by the Ministry of Micro, Small and Medium Enterprises, GOI can also participate in the bidding. No EMD shall be payable by these vendors and other relaxation as announced by the Govt from time to time shall be applicable to them subject to full compliance of other terms & conditions of the tender and contract".

Thanking you,

Yours faithfully,

Joint Gen. Manager (Projects)

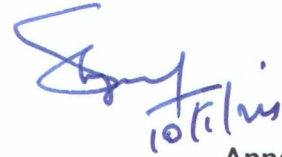


Annexure I

Details of bidder

1.	Name of the bidder	
2.	Address : Tel./Mobile No. Contact Person :	
3	Status (Private/PSU/Others)	
4	Whether MSME Bidder: Yes/No, if yes, whether owned by SC/ST/General Enclose copy of GST Registration Certificate	
5	GST No. (if applicable Enclose copy of GST Registration Certificate)	

(Signature of Authorized person with seal & Date)


10/11/13

Annexure-II

HUDCO REGIONAL OFFICE THIRUVANANTHAPURAM

(A) List of items proposed for disposal
(Amount in Rs.)

S No	Item	Date of purchase	Original cost (Rs)	Qty	Reserve Price	Price quoted by the bidder for purchase of items (Rs)
1	Anodised Aluminium Navopan Partition board with sun control (Asset ID-F&F-65)	19/06/1995	501611.00	1set	25086/-	
2	Photocopier – Modi Xerox (OE No.36)	22/08/1994	117804.37	1	5890/-	
3	Photocopier – Modi Xerox (OE No-73)	03/01/1997	137406.00	1	6870/-	
4	Photocopier – Toshiba -40 (OE No.P-1)	12/05/2000	115000.00	1	5750/-	
5	Godrej Digital copier/49 (OE-136)	18/09/2001	35161.00	1	17581/-	

Place:

Date:

Name & Address of the Bidder with
Signature



Annexure-III

Undertaking to be submitted by the bidder

We/I declare that neither we nor my any relatives are either employee of HUDCO or known to any officials/directors of HUDCO. In the event of any relation found at any stage, HUDCO may take legal action against us/me

Name & Address of the Bidder with
Signature