

To

Sub. : Inviting bids for sale of unserviceable/ surplus assets/goods of HUDCO, Ahmedabad Regional Office – reg.

Sir,

Housing & Urban Development Corporation Limited (HUDCO) is a fully owned Government of India Enterprise under the administrative control of Ministry of Housing & Urban Affairs with main objective of encouraging housing activities in the country besides providing financial assistance for Infrastructure & other Projects catering to the needs of every section of the society.

HUDCO, Ahmedabad Regional Office would like to invite bids **for sale of unserviceable/ surplus assets/goods, as is and where is basis, as per enclosed list in Annexure (1).** Following general terms and conditions applicable in regard to submission of bid may please be noted:

- i. Bids may be sent by post or deposited in “**Tender Box**” available at Reception in HUDCO Ahmedabad Regional Office.
- ii. Bids should be placed in two sealed covers containing EMD and Financial Bid and finally placed in one sealed cover superscribing on top “**Bid for Sale of Unserviceable / surplus assets/goods**” and should be sent to the following address:

The Regional Chief,
HUDCO, Ahmedabad Regional Office
2nd Floor, HUDCO Bhawn,
Ishwar Bhuvan Road, Navrangpura,
Ahmedabad – 380 009

Bids should be complete in all respects and should reach latest by 3:00 pm on or before 02.12.2024. The quotations will be opened on 02.12.2024 by 03.30 pm. Incomplete bids/ bids received later than the stipulated date and time shall be summarily rejected.

- iii. HUDCO shall not be responsible for any postal delay.
- iv. The bidder should have an office in Ahmedabad.
- v. The bidder should be GST registered and shall provide a proof of GST Registration Certificate.
- vi. In addition, the bidder will be disqualified, if at any point it is found that information provided by him is incorrect. The decision of Regional Chief, HUDCO shall be final in this respect.

- vii. **The rates for each item should be quoted in the relevant column of Annexure (I). The rates should be exclusive of GST and should be quoted accordingly.**
- viii. Bidder may quote for all the items as a whole mentioning individual rates for each item separately. However, the bid submitted for part item will not be considered.
- ix. **Items proposed for sale shall be sold to bidder who has quoted the highest bid amount for all the items as a whole as mentioned in Clause No (ix).**
- x. The successful bidder will be declared base on highest total amount in case of tie bidder with maximum highest individual price will be selected.
- xi. Bidder with quote less than individual item reserve price will be rejected.
- xii. Bidder have to pay GST amount extra on the bid amount quoted by them.
- xiii. Bidder, before submitting bids, should clearly understand HUDCO's requirement. It may be noted that in case, any information/clarification is required, he/she may visit HUDCO office during working days (Monday to Friday between 9:30 a.m. to 6 p.m.) to inspect the items on sale.
- xiv. HUDCO reserves the right to accept or reject any or all the bids without assigning any reason.
- xv. The bid should be submitted with an EMD of Rs 2000/- (Rupees Two Thousand Only) by Demand Draft drawn in favour of HUDCO payable at Ahmedabad, failing which bid will not be considered. The Demand Draft of unsuccessful agency shall be returned without any interest within a period of 60 days.
- xvi. In case of bidders who are registered with MSME, no EMD shall be payable and any other relaxations, as may be announced by the Govt. from time to time, shall be applicable to them subject to compliance of other terms and conditions of the bid and contract. The bidder will have to submit the copy of registration with MSME certificate/ document along with Technical Bid.
- xvii. Demand Draft towards EMD of successful bidder shall be retained till Security Deposit of same amount is remitted to Bank Account of HUDCO Regional Office, Ahmedabad through Digital Mode.
- xviii. EMD of successful bidder shall be retained as Security Deposit and adjusted from the final payment to be received for **Sale of Unserviceable / surplus assets/goods.**
- xix. Payment shall be made online to HUDCO account, details of the same will be informed to successful bidder.

- xx. HUDCO shall not accept any additional conditions with the bids.
- xxi. The successful bidder shall bear the cost of loading and transportation of the items.
- xxii. The validity of bids shall be for a period of six months.
- xxiii. All matters of dispute arising out of this shall be subject to Courts of Ahmedabad Jurisdiction only.
- xxiv. The items / goods will be allowed to removed after receipt of full payment to HUDCO.
- xxv. The bidder should give an undertaking that after receipt of full payment by HUDCO the goods shall be immediately taken away from HUDCO premises. HUDCO shall be not be responsible for upkeep of the items after the sale.

Thanking you,

Yours faithfully,

Vipul Zinzuwadia
Joint General Manager (Projects)

PROFORMA FOR FINANCIAL BID

(To be submitted in separate sealed envelope)

(Annexure - I)

1	Name of the Firm with complete address (with telephone numbers)	
2	No of years in existence (Minimum existence should be 3 years. Copy of registration certificate (establishment Certificate) issued by Municipal Corporation / Local body from the registered date and as on date renewal to be submitted.)	
3	Registration certificate for Income Tax (PAN No.) (Copy to be enclosed)	
4	GST Registration No. (Copy to be enclosed)	

Sr. No.	Description & Folio No. As per Asset Register	Classification of Assets.	Purchase Date	Quantity	Reserve Price (Excluding of GST) Total Price	Rate quoted (Excluding of GST)
Computer, Printer and Scanner						
1.	HP Pro Book 4420s Note Book	Computer	30/11/2010	1	3425	
2.	Dell Optiplex 380 Desktop	Computer	31/03/2012	2	4899	
3.	HP All in one 20-2210ix, Desktop	Computer	09/02/2015	6	15000	
4.	EPSON LX-1050 Dotmatrix Printer - 132 Coloum	Printer	30/03/1998	1	1000	
5.	Wipro DMLX 540 Dotmatrix Printer - 80 Coloumn	Printer	22/10/2001	1	500	
6.	HP LJ-1020 Printer	Printer	21/03/2006	2	1160	
7.	HP LJ-1008 Printer	Printer	29/05/2009	1	600	
8.	HP LJ-1008 Printer	Printer	07/07/2010	1	600	
9.	HP LJ-1020 Plus Printer	Printer	31/03/2012	4	2320	
10.	HP LJ M 1136 (Print, Copy & Scanner)	Printer	09/02/2015	1	1000	
11.	HP LJ 1005 (Print, Copy & Scanner)	Printer	09/02/2015	3	3600	
12.	HP LJ M 128f (Print, Copy, Scanner & Fax)	Printer	09/02/2015	1	910	
13.	HP scanner	Scanner	21/09/2002	1	500	

	Other Items					
14.	Sony Cyber shot camera	Camera	21/12/2012	1	1000	
15.	Hitachi Logicoool A C 1.2 & 2.0 Ton	Air Conditioner	31/03/2012	2	6000	
16.	Hitachi Window - 1.5 Ton	Air Conditioner	08/10/2015	1	3500	
17.	Crompton Ceiling Fan	Fan	31/03/1987	15	3000	
18.	Tube Light	Tube Light	31/03/1987	16	400	
			Total - A		49,414	
			GST 18% - B		8,895	
			Grand Total (A+B)		58,309	

Date :

Signature :

Name of Authorized Person :

Name of Agency :

Seal