

हाउसिंग एंड अर्बन डेवलपमेन्ट कॉर्पोरेशन लिमिटेड, (भारत सरकार का उपक्रम), Housing and Urban Development Corporation Ltd., (A Govt. of India Enterprise)
संख्या 11-13, एल आई सी बिल्डिंग, कामराज रोड, नया सारम, पुडुचेरी - 605 013. दूरभाष : 0413-2962214, टेलीफेक्स : 0413-2244216, ई-मेल : pdo@hudco.org
No. 11-13, LIC Building, Kamaraj Salai, New Saram, Puducherry - 605 013. Tel : 0413-2962214, Telefax : 0413-2244216, E-mail : pdo@hudco.org

No. HUDCO/PDO/Disposal of Obsolete items/2026-27/

Date: 11.08.2026

Sub: Notice Inviting Tender /Quotations for disposal of Obsolete IT Asset items and Non IT Asset items (e-waste & General Scrap) at HUDCO Development Office at No.11-13, Ground Floor, LIC Building, Kamaraj Salai, New Saram, Puducherry – 605 013 on “as is where is” and as-is what is” basis..

Sir/Madam,

Housing and Urban Development Corporation Limited (HUDCO) is a Navratna CPSE under the Ministry of Housing & Urban Affairs, Govt. of India. HUDCO, having its Development Office at No.11-13, Ground Floor, LIC Building, Kamaraj Salai, New Saram, Puducherry – 605 013, would like to obtain quotations for disposal of Obsolete IT Asset items and Non IT Miscellaneous Asset items (e-waste & General Scrap) as per list enclosed on “as is where is” and as-is what is” basis.

In case you are interested, please submit your Quotation/Offer in the proforma enclosed as Annexure-I & II. You may also please note that the following general terms and conditions are applicable for consideration of the Quotation / Offer by HUDCO:

- i) The bids may be sent by post or deposited in tender box available at the Reception in HUDCO Development Office, Puducherry.
- ii) The bids in sealed cover super scribing on top “Tender for Obsolete IT Asset items and Non IT Miscellaneous Asset items (e-waste & General Scrap) of HUDCO Development Office, Puducherry” with the name and full address and contact details of the bidder should be sent to:

The Joint General Manager (Projects)

Housing and Urban Development Corporation Limited (HUDCO)

Development Office, No.11-13, Ground Floor, LIC Building, Kamaraj Salai,

New Saram, Puducherry – 605 013

pdo@hudco.org, hudcopondy@gmail.com,

so as to reach latest by **3.00 p.m. on 02.09.2026**. Quotation should be complete in all respects and should reach latest by the stipulated date and time. Incomplete or conditional bids/bids received later than the stipulated date and time shall be summarily rejected. **The bids will be opened on the same day at 3.30 p.m..** The representative of bidders can participate in Tender Opening, if so desired, with proper identification proof and Authorisation Letter of Bidder.

- iii) Bid should be complete in all respects and should fulfil all requirements or else it is liable to be rejected without assigning any reasons and any communication. In addition, the bidder will be disqualified if at any point it is found that information provided by them is incorrect.
- iv) Submission of the bids on the prescribed proforma (Annexure-I & II) within the above stated period shall be the responsibility of the bidder. However, the bids are liable to be rejected outright and shall not be evaluated if the bidder fails to meet the deadline. HUDCO will not be responsible for postal delay, if any.

पंजीकृत कार्यालय : कोर 7 ए, हडको भवन, भारत पर्यावास केन्द्र, लोधी रोड, नई दिल्ली - 110 003,

दूरभाष: 011-2464 8160, फैक्स : 011-2462 5308, आई एस ओ 9001:2015 प्रमाणित कम्पनी

वेबसाइट : www.hudco.org सी आई एन : L74899DL1970GOI005276 GST : 07AAACH0632A1ZF

Regd. Office : Core 7 'A', HUDCO Bhawan, India Habitat Centre, Lodhi Road, New Delhi - 110 003.

Tel : 011 - 2464 8160, Fax : 011-2462 5308, AN ISO 9001:2015 Certified Company,

website : www.hudco.org CIN : L74899DL1970GOI005276 GST : 07AAACH0632A1ZF

Profitability with Social Justice



- v) Bidder should have Certificate issued for Handling of dismantling/disposal/recycling of E-Waste/Hazardous and other waste by any Nodal/Competent Authority on Pollution Control (Attach proof). Bids without this compliance will not be considered.
- vi) Any modification in offer after the opening date, will not be considered.
- vii) Bidder, before submitting quotations, can inspect the scrap / items on offer after obtaining prior appointment from the undersigned during working days (Monday to Friday between 11.00 a.m. to 5 p.m. excluding Lunch break) at the above office address. It may be noted that no clarification/information after closure of the last date of receipt of quotation, would be entertained.
- viii) Bidder is requested to go through the list of Assets/Items and the bid should be quoted for all the 33 items. This tender is based on "as-is-where-is and as is what is" basis and no expenses shall be incurred by HUDCO towards the repair / removal, packing, loading, transport and legal disposal, etc., in whatsoever manner.
- ix) HUDCO reserves the right to accept or reject any or all the quotations without assigning any reason.
- ix) Bid must be accompanied by Earnest Money Deposit (EMD) of **Rs.1200/-** by way online transfer to HUDCO's following account, and confirmed through email to HUDCO on the same day:

Name of Bank	ICICI Limited
Branch Name and Address	Connaught Place, New Delhi - 110 001
Beneficiary Name	HUDCO Limited
Account Number/CA	000705007308
IFSC	ICIC0000007

The quotation / offer, without EMD shall be considered unresponsive and will be summarily rejected. EMD of the unsuccessful bidders will be returned subsequently as per extent rules.

- x) The bid should be complete in all respects and all the Assets/Items in the list shall be bidder together.
- xi) All matters of dispute arising out of this tender, if any, shall be subject to courts of Chennai Jurisdiction only.
- xii) The tender will be awarded to the bidder who quotes the highest price / value (H-1) in totality.
- xiii) On acceptance of offer of the bidder, all the listed scrap items have to be taken possession of and removed from HUDCO premises by the bidder within 10 days from the date of acceptance after making full and final payment to HUDCO's above account, failing which, the EMD shall be forfeited and the Assets/Items shall be offered to the next highest bidder or may opt re-tendering as deemed appropriate by HUDCO. In case more time is required for removal of the items, the bidder shall submit a written request in this regard, with proper justification, which may be considered by HUDCO in its sole discretion.

- xiv) The successful bidder has to bear the entire expenses pertaining to the labour charges / transfer/ transport legal disposal etc. of equipments from the present location.
- xv) The approximate estimated value through this tender is Rs.11,809/-. "Vendors who are registered with MSME can also participate in the bidding as notified by the Ministry of Micro, Small and Medium Enterprises, GOI. No EMD shall be payable by the vendors who are registered as Micro and Small Enterprises) and other relaxation as announced by the Govt from time to time shall be applicable to them subject to full compliance of other terms & conditions of the tender".

Thanking you,

Yours faithfully,



Dina AP

Joint General Manager (P)
(Mobile:94432 08442)



HUDCO DEVELOPMENT OFFICE
PUDUCHERRY

Annexure -I

Bid/ quotation Format:

(Bid amount / Price to be quoted for all the 33 items serial number wise ie., A – Serial No.1 to 7 and B-
Serial No.1 to 26)

Sl. No	Particulars	Purchase Date	Purchase Cost	Qty.	Reserve price (Rs.)	Price quoted (Rs.)
A) IT Asset items – E-Waste items (7 items):						
1	HP PRINTER COLOUR LASERJET 5550	28.02.2006	204440	1	3895	
2	BIOMAX K30 BIO-MATRIC MACHINE	22.09.2017	10030	1	501	
3	Telephone Instrument (Panasonic)	12.07.2010	495	1	25	
4	Telephone Instrument (Panasonic)	12.07.2010	495	1	25	
5	Telephone Instrument (Panasonic)	12.07.2010	495	1	25	
6	HP Compaq Computer	NA	NA	1	1000	
7	Kettle (Prestige)	08.02.2023	1250	1	50	
B) Non-IT Asset items – General Scrap items (26 items)						
1	Drawer Unit (Wooden)	07.03.2000	4995	1	475	
2	Executive Chair	13.03.2000	3500	1	450	
3	Visitors chair (Small)	13.03.2000	1150	1	375	
4	Teapoy (Brown)	05.12.2000	500	1	200	
5	Teapoy (white & Brown)	05.12.2000	700	1	200	

6	Teapoy (white & Brown)	05.12.2000	700	1	200	
7	Wooden Rack	28.11.2001	450	1	234	
8	Wooden Rack	17.01.2002	500	1	233	
9	Wooden Rack	17.01.2002	500	1	233	
10	Chair (Visitor-Big) with hand	13.11.2008	1400	1	425	
11	Chair (Visitor-Big) with hand	13.11.2008	1400	1	425	
12	Chair (Visitor-Big) with hand	13.11.2008	1400	1	425	
13	Chair (Visitor-Big) with hand	13.11.2008	1400	1	425	
14	Chair (Visitor-Big) with hand	13.11.2008	1400	1	425	
15	Foot Rest (Wooden)	27.11.2001	100	1	46	
16	Foot Rest (Wooden)	27.11.2001	100	1	46	
17	Foot Rest (Wooden)	27.11.2001	100	1	46	
18	Table (Double Door)	NA	NA	1	225	
19	Side table	NA	NA	1	150	
20	Side Table	NA	NA	1	150	
21	Side Table	NA	NA	1	150	
22	Side Table	NA	NA	1	150	
23	Side Table	NA	NA	1	150	
24	Side Table	NA	NA	1	150	
25	Side Table	NA	NA	1	150	
26	Executive Chair wood (Brown - low back)	NA	NA	1	150	
The total amount quoted						

Note: Zero amount should not be quoted for any amount:

Place:

Bid submitted by:

Date:

For HUDCO





Authorised Signatory

Name & Address of Bidder.

Annexure -II

Undertaking to be submitted by the Bidder

I / we declare that neither me/we nor my/our any relatives are either employee of HUDCO or known to any officials/ Directors of HUDCO.

In the event of such relation found at any stage, HUDCO may take appropriate legal action against us.

Signature of Bidder
Name & Address of Bidder

Annexure -III

Vender Profile Form:

1.	Name and Legal Status of the Bidder			
2	Organization Registration Details (incorporation or Commencement of Business/ Other Statutory Registrations etc.		Date or Incorporation / Registration	
3	GST No.		PAN No.	
4	Registered / Corporate Office Address or Bidder			
5	Address & Contract Details (Email, Phone Nos. etc.) of Proprietor/ Directors of the Bidders	1.		
		2.		
		3.		
6	Name and Designations of the persons authorized for single point interaction with HUDCO			
	Mobile Numbers of contract persons		E-mail of Contract persons	
7	a. MSME Registration (Certificate to be enclosed)	Yes / No	If Yes, Regd. No.	
			Date	
			Category	
			Range of supply / services	
	b. GeM (Government e - Marketplace) Registration	Yes/ No	If Yes, Mention GeM Seller ID	
			Date	
			Category	
			Range of Supply/ Services	
			If No. then provide the date by which you will be registered on GeM Portal	Date

	C. TReDS (Trade Receivables Discounting System) Registration:	Yes /No	If Yes Registered No.	
			Date	
			Category	
			Range of Supply/ Services	
			If No. then provide the date by which you will be registered on TReDS Portal	Date
	d. Whether SC/ST/OBC Entrepreneur	Yes/No	(If Yes Please provide supporting documents)	
	e. Whether Women Entrepreneur	Yes / No	(If Yes Please provide supporting documents)	

Signature of Applicant

Format for Bank Details for EMD refund

The details of Bank Account in which payment is to be transferred and other details are as given below:

Bank Account Details for EMD Refund

S. No.	Name of Bank	Details
1	Name of Bank	
2	Bank Account Number	
3	Bank Branch Name	
4	Bank Branch Address	
5	Bank Branch Telephone No.	
6	Type of Account (SBA/C/CA/Cash Credit with code)	
7	Bank Code No/ MICR Code (9-digit Code number of bank & Branch)	
8	PAN No. (copy to be attached)	
9	TIN No.	
10	GST No.	
11	IFSC Code No.	

Authorized Signature:

Name:

Seal: