



ISO 9001:2015

**प्रशासन विभाग मुख्यालय
इंटर ऑफिस मेमो**

प्रेषक: Dr. D Ravishankar General Manager (Admn-Head)	प्राप्तकर्ता: All HODs All Regional Heads Sr. ED, HSMI
--	--

12th October, 2021

Sub: Non updated payments on Government e Marketplace (GeM)

**Ref: 1 Ministry of Housing & Urban Affairs E-mail dated 11th October, 2021
2 Govt. of India, Ministry of Finance, Department of Expenditure,
Procurement Policy Division's Office Memorandum dated 04.10.2021**

With regard to the above Admn. Wing, HQ has received an E-mail dated 11th October, 2021 from Ministry of Housing & Urban Affairs alongwith Ministry of Finance's Office Memorandum dated 04.10.2021 (**Copy enclosed**).

In this regard it has been informed that the offline payments are not being updated on GeM Platform by Procurement Organizations/Buyers and the same are required to be updated on the platform through an offline updation form. However, GeM has experienced that a significant proportion of such offline payments have not been updated through these forms by the Buyers.

In view of the above, all HODs/Regional Heads/Sr. ED, HSMI are requested to instruct the concerned officials for updating all their pending payments on GeM through the offline facility available on GeM portal **and it may kindly be ensured that all transactions wherein orders were placed on or before March, 2021 may be updated on the GeM portal by 15.10.2021**

The above instructions must be followed strictly.

डॉ. डी. रविशंकर

महाप्रबंधक (प्रशासन)

Encl: as above

Non-updated Payments on GeM Portal - reg.

message

Mon, Oct 11, 2021 at 2:48

r.Accounts office <prao-mhua@gov.in>

o: duac1974 <duac1974@gmail.com>, duac74 <duac74@gmail.com>, Jagdish Parwani <ncrpb-dr@nic.in>, CMD SECTT cmdsectt@nbccindia.com>, hudcoravi <hudcoravi@hudco.org>, admnhudco@gmail.com, "Sh.VKGupta FA&CAO" facao.hpl@gov.in>, cgewho <cgewho@nic.in>, purchasellhpl@gmail.com, "O/o CP, TCPO" <cp-tpco-mud@nic.in>, cp tpco cp.tpco@yahoo.com>, mcmrda <mcmrda@gmail.com>, gandhisamadhi <gandhisamadhi@gmail.com>, VC DDA vcdda@dda.org.in>, Dr Madhu Rani Teotia <ldo@nic.in>, Dharamvir Soni <dvs.lido-mud@nic.in>, niua <niua@niua.org>, director director@niua.org>, pub dep <pub.dep@nic.in>, dir-pr <dir-pr@nic.in>, Bishamber Dhar <dca.giso@nic.in>, Ram Singh ram.singh72@nic.in>, Sunil Kumar Jha <sk.jha29@gov.in>, ska <ska@bmtpc.org>, bmptcfinance <bmptcfinance@gmail.com>, Imraw Singh Director General NBO <umraw.s@gov.in>, BASUDEB DAS <basudeb.das@nic.in>, VIJAY ANDLEY vijay.andley@nic.in>, ravikumararora <ravikumararora.ias@ias.nic.in>, "Paosectt BHATNAGAR P.K" <paosectt-mohua@gov.in>, P ccounts Office DGW <delpaodgw@cpwd.gov.in>, Pay and Accounts Office North Zone <delpaonz.cpwd@gov.in>, "PAO (NDZ)" pao.ndz-mud@gov.in>, Ajit Kumar Gupta <paofz.del-mud@gov.in>, S K SHARMA PAO <pao.print-mud@gov.in>, Anil Kumar ahijwani <paoptg.nashik-mud@gov.in>, Anup Chandra Vandana <paoptg.kol-mud@gov.in>, "M.K.Mondal" <paocpwd-ez@gov.in>, Pay & Accounts Officer CPWD, NEZ" <pao.cpwd-nez@nic.in>, "PAO, SZ, CPWD, Chennai" <paosz2000@nic.in>, prema urushothaman <iaw-sz.chn-mhua@gov.in>, PAO PRINTING CHENNAI <paoptgchennai.tn@nic.in>, Vijayam Menon mumpaowz.cpwd@gov.in>, iawwzmumbai <iawwzmumbai@gmail.com>, MD DMRC <mdmetro@dmrc.org>, md md@gujaratmetrorail.com>, md <md@bmrc.co.in>, md office <md.office@mmrcl.com>, md office <md.office@ncrtc.in>, MP Metro metrorail@mpurban.gov.in>, "cmrl, md" <md.cmrl@tn.gov.in>, "cmrl, md" <md.cmrl@ilfsindia.com>, md <md@kmrc.in>, md md@mahametro.org>, Loknath Behera <md@kmrl.co.in>, mdlucknowmetro <mdlucknowmetro@gmail.com>, nmrcnoida nmrcnoida@gmail.com>, nvsreddyiras <nvsreddyiras@gmail.com>, cmd jmrc <cmd.jmrc@gmail.com>, nprkreddy nprkreddy@yahoo.co.in>, kvb reddy <kvb.reddy@ltmetro.com>, Harish Kumar Bangar <cpwd_ddg@nic.in>, itcell itcell@jaipurmetrorail.in>, Vijay Kumar <vijay.kumar92@gov.in>, "G.P Sarkar" <gour.sarkar@gov.in>, Rajkumar Keswani keswani.r@gov.in>, Laxmi Dutt <laxmi.dutt2022@dda.gov.in>, devender dadwal <devender.dad9818@dda.gov.in>, kavi prakash kavi_3423@dmrc.org>, omprakash.malik@gujratmetrorail.com, ekansh.singh@upmrc.co.in, hplcmd <hplcmd@gmail.com> c: Ankit Jalan <ankit.jalan@gov.in>

Respected Sir,

Kindly find the attached **OM No. F.6/16/2021-PPD dated 04.10.2021** of MoF, DoE, Public Procurement Division regarding **Non-updated payments on GeM Portal** for your information and further necessary action. Kindly ensure that all transaction wherein orders were placed on or before March, 2021 **may be updated on the GeM portal by 15.10.2021**.

Regards,

Principal Accounts Officer (Admin.),
Ministry of Housing and Urban Affairs,
Nirman Bhawan, New Delhi-110011.
Contact no. 011-23061283



1603/CCP
06/10/21

56



No.F.6/16/2021-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

06 OCT 2021
5169

264-C, North Block, New Delhi
dated 4th October, 2021

OFFICE MEMORANDUM

Subject: Non-updated payments on Government e-Marketplace (GeM).

The undersigned is directed to say that it has been brought to the notice of this Department by GeM that while the payments made to sellers by buyers online are being updated on a real-time basis, the offline payments are not being updated on the GeM platform automatically. The buyers making offline payments are required to update the payment on the platform through an offline updation form. However, GeM has experienced that a significant proportion of such offline payments have not been updated through these form by buyers.

2. All buyer organizations are requested to update all their pending payments on GeM through the offline bulk payment updation facility available on GeM portal. To start with, all buyer organizations may ensure that all transactions wherein orders were placed on or before March, 2021 may be updated on the GeM portal by 15.10.2021.

4
04.10.21

Kanwalpreet
Director (Procurement Policy)
Tel.: 23093811
Email: kanwal.irss@gov.in

691/CP
06/10/2021

To
Secretaries of all Ministries/ Departments, Government of India.

199/CCP
7/10/21

Geny (HSA) - O/P
JS + GA

in
Muralidevi P
Cdr h
6/2

pl put up
status and
also circulate for
necessary
compliance
HSA (P)
7/10/21
Sh. Jyoti

CA
H
06-6
DCA
SIAO (Adm)