



ISO 9001:2015

**प्रशासन विभाग मुख्यालय
इंटर ऑफिस मेमो**

प्रेषक महाप्रबंधक (प्रशासन), मुख्यालय	प्राप्तकर्ता सभी क्षेत्रीय प्रमुख/मुख्यालय/एच एस एम आई के सभी प्रोक्योरमेंट डिपार्टमेंट
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दिनांक: 14.10.2022

विषय : दिनांक 27.09.2022 को सचिव (हाउसिंग एंड अर्बन अफेयर्स) की अध्यक्षता में गवर्नमेंट ई मार्केट प्लेस (जेम) पर हुई स्टैंडिंग कमिटी की मीटिंग का कार्यवृत्त।

Sub: Minutes of the meeting of Standing Committee on GeM Chaired by Secretary (HUA) held on 27.09.2022

As you would be aware, the Union Cabinet approved the setting up of Government e-Market Place (GeM) as the National Public Procurement Portal for facilitating procurement of goods and services required by Central and State Government organization. Hon'ble PM, during a recent review meeting, has desired that all Ministries/Departments should target 75% of their respective procurement through GeM by 15.08.2022 and 100% procurement by 31.03.2023.

Govt. of India, Principal Accounts Office (Admn.), Ministry of Housing and Urban Affairs, Nirman Bhawan, New Delhi vide Office Memorandum dated 07.10.2022 has forwarded the Minutes of the meeting of Standing Committee on GeM chaired by Secretary (HUA) held on 27.09.2022 (Review the status of procurement on GeM) which is self explanatory and is enclosed herewith for information and further necessary action.

The Secretary has advised all offices to identify products which are being procured outside GeM and the reasons for such procurements. Also they were advised to share this list with GeM so that the same may be made available on GeM Portal to ensure 100% procurement through GeM of the items available on GeM.

ACEO, GeM addressed various issues raised by the organisations. He has informed that GeM allows only listing of products which are compliant with Make in India standards. Insurance services providers including all PSUs are available on GeM. Help Desk services have been revamped for more effective redressal of the issues. Buyer can also opt for leasing services for IT equipments available on GeM, as in leasing services seller will also provide maintenance services. Payments for services can be made on milestone basis. For CAs "hiring of professional" category can be utilized. "Hiring of Consultants and "Hiring of Agency" category is also available on GeM. AMC for "Operation & Maintenance services are also available on GeM. If there are any specific requirements for which category is not available on GeM, "Custom Bid" functionality can be utilized. Further, if any type of training is required, GeM may be contacted for the same.

सभी क्षेत्रीय प्रमुख/मुख्यालय/एच एस एम आई के सभी प्रोक्योरमेंट डिपार्टमेंट के कार्रवाई/अनुपालन हेतु प्रेषित किया जाता है।

सूचनार्थ एवं आवश्यक

वैद प्रकाश

सहायक महाप्रबंधक (प्रशासन)

संलग्न: उपरोक्तानुसार

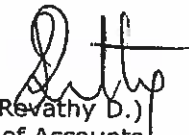
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GOVERNMENT OF INDIA
Pr. ACCOUNTS OFFICE (Admn)
Ministry of Housing and Urban Affairs
Room No.-202, F-Wing
Nirman Bhawan, New Delhi-110011
Ph: 011-23062320, 23061283

No. D-13020/PrAO/HUA/GeMProcurement/2021-22/ 3908-23 Dated: 07.10.2022

Office Memorandum

Subject: Minutes of Meeting of Standing Committee on GeM (SCoGeM) held under the Chairmanship of Secretary, MoHUA on 27.09.2022.

I have been directed to forward herewith Minutes of Meeting of Standing Committee on GeM (SCoGeM) held under the chairmanship of Secretary, MoHUA on 27.09.2022 for information and necessary action. Further compliance to the action points may be furnished to this office by 17.10.2022.


(Revathy D.)
Controller of Accounts

To,

1. DG, CPWD
2. Special Secretary & Financial Advisor, MoHUA
3. Additional Secretary (D&UT)/ Additional Secretary (H) & CVO/ Additional Secretary (N, I & Admn) / Additional Secretary (A, L& E), MoHUA
4. All Joint Secretaries / EA / OSD(UT) / CCA, MoHUA
5. Director (Works)
6. Director, GeM
7. CMD, NBCC (India) Ltd.
8. CMD, Housing and Urban Development Corporation Ltd. (HUDCO)
9. MD, Delhi metro Rail Corporation Ltd.
10. MD, Chennai Metro Rail Corporation Ltd.
11. MD, Kochi Metro Rail Corp. Ltd.
12. MD, National Capital Region Transport Corporation Ltd. (NCRTC)
13. Vice Chairman, Delhi Development Authority (DDA)
14. Director, Department of Publication, New Delhi
15. Director, Directorate of Estates
16. Director, Directorate of Printing

DCP OFFICE
Diary No. 2028
Date In _____
Date Out 13/10/22

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ED (HUA) / ED (E)
GM (Admn)
Copy to: RR

17. Director, RCUES Lucknow

18. Executive Director, Building Material & Technology Promotion Council (BMTPC)

Copy to:

1. Sr. PPS to Secretary (HUA)
 2. PPS to SS & FA
 3. PS to CCA, MoHUA
 4. PA to CA, MoHUA
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**MINUTES OF THE MEETING of STANDING COMMITTEE ON GEM CHAIRED BY
SECRETARY (HUA) HELD ON 27.09.2022**

1. A meeting of the Standing Committee on GeM (SCoGeM) was held under the Chairmanship of Secretary (HUA) on 27.09.2022 to "Review the status of procurement on GeM".
2. A brief presentation was given by CCA, MoHUA regarding overall procurement status on GeM, procurement potential of MoHUA, analysis of procurement done outside GeM on CPP Portal which could have been procured on GeM, organization/office-wise pendency in respect of payments to vendors etc.
3. All representatives of the organizations briefed their approach towards GeM Procurement. It was pointed out that Security services, medical insurance service from IRDA approved vendors, AMC of Printing machines, Consultancy services of CAs & Advocates, Taxi & Tour operator services, Surveying services, Film making services, High end IT equipments etc are not available on GeM.
4. Secretary advised all offices to identify products which are being procured outside GeM and the reasons for such procurements. Also they were advised to share this list with GeM so that the same may be made available on GeM portal to ensure 100% procurement through GeM of the items available on GeM.

[Action: All offices]

5. Regarding procurement done outside GeM which could have been procured on GeM; as per data shared by GeM, it was observed that Goods and Services of ₹678.77 cr. were procured outside GeM which included Kochi Metro (₹254.94 cr.), Delhi Metro (₹211.22 cr.), NBCC (₹135.64 cr.), Chennai Metro (₹46.14 cr.) and DDA (₹ 29.47 cr.) during the FY 2021-22. The aforesaid organizations were asked to analyze reasons for procurement done outside GeM and if any items are available on GeM they should be procured from GeM.

**[Action: Kochi Metro/ DMRC /NBCC/ CMRL
/DDA/HUDCO/NCRTC/RCUES/BMPTC/Dir.ofPtg./Dir. Of Esates]**

6. GeM dashboard data indicates that payments up to the tune of ₹ 116.71 cr. are pending on GeM. The main reason for this indicated pendency was communicated to be non-updation of the 'payment details' on GeM portal. Out of this, ₹ 84.46 cr. pertains to CPWD, ₹19.88 cr. pertains to Delhi Metro, ₹ 2.94 cr. pertains to DDA, ₹ 2.57 cr. pertains to Main Secctt. MoHUA, ₹ 1.57 cr. pertains to NCRTC, ₹ 0.78 cr. pertains to Dir. Of Printing, ₹ 0.71 cr. Pertains to HUDCO, ₹ 0.70 cr. Pertains to L&DO, ₹ 0.61 cr. pertains to Dept. of Publication and ₹ 2.49 cr. Pertains to others. DG, CPWD communicated that all the payments were made on time and only details updation of payments is pending on GeM portal. Further, Secretary HUA advised all the organizations to update all the payments details on the GeM on priority to clear the pendency.

[Action: All offices]

7. ACEO, GeM addressed various issues raised by the organizations. He informed that GeM allows only listing of products which are compliant with Make in India standards. Insurance services providers including all the PSUs are available on GeM. Help desk services have been revamped for more effective redressal of the issues. Buyer can also opt for leasing services for IT equipments available on GeM, as in leasing services seller will also provide maintenance services. Payments for services can be made on milestone basis. For CAs, 'hiring of professionals' category can be utilized. 'Hiring of consultants' and 'Hiring of agency' category is also available on GeM. AMC for 'Operation & Maintenance' services are also available on GeM. If there are any specific requirements for which category is not available on GeM, 'Custom Bid' functionality can be utilized. Further, if any type of training is required, GeM may be contacted for the same.

[Action: All offices]

8. Secretary HUA advised GeM that a workshop should be organized with all the Metros to understand the specific needs of Metros and also to guide them regarding maximum utilization of GeM. For metros a major portion of outside GeM procurement consists of imported items, proprietary items etc which might not be available on GeM. In workshop all the issues related to metros should be discussed/ addressed collectively or individually. Further, Secretary HUA suggested that CPPP is also a public portal and it is a well functioning system, so instead of competition ways should be found for more co-operation and synergy between the CPPP and GeM which will lead to better utilization of their different capacities in their respective domains.

[Action: GeM & OSD(UT)]

9. Concerns were raised by some organizations that SC/ST vendors within MSME vendors can't be identified on GeM. MSME Ministry guidelines state that 4% out of 25% procurement done through MSME shall be from SC/ST MSME vendors. Also, Procurement policy recommends only a relaxation to MSMEs while GeM is currently allowing total exemption. ACEO, GeM communicated that GeM is aware of these issues and they are working to find solutions for them.

[Action: GeM]

10. Finally, the following lines of action were advised by Secretary (HUA):

(i) GeM was advised to arrange workshop with Metros to understand their needs and issues so that their procurement from GeM can be maximized.

[Action: GeM & OSD(UT)]

(ii) All pending payments should be settled immediately as the credibility of the buyer and organization is at stake. For the payments which have been already made, the pendency reflected on GeM Portal should be reconciled and corrected by updating the payment details on GeM.

[Action: All GeM Stakeholders]

(iii) All the organizations were advised to update/correct their primary users hierarchy on GeM and to bring all the users under a single domain name on GeM i.e all those organizations under 'Ministry of Housing and Urban Poverty Alleviation' and 'Ministry of Urban Development' should come under a single domain of 'Ministry of Housing and urban Affairs (Mohua)'. This multiple hierarchy under different names for the same ministry should be corrected.

[Action: All Offices/Organizations and GeM]

(iv) All organizations shall share a realistic estimate of the amount of procurement which they feel can be completed from GeM during this financial year so that 'estimated annual procurement potential' can be computed more efficiently and realistically by GeM. A more realistic estimate will also help in increasing Ministries' GeM Utilization Ratio (GUR).

[Action: All Offices/Organizations and GeM]

(v) For any training required, GeM may be contacted.

[Action: O/o CCA in co-ordination with GeM]

The meeting ended with vote of thanks to the Secretary for having chaired the meeting and showing all participants the way forward.