



ISO 9001:2015

प्रशासन विभाग मुख्यालय
इंटर ऑफिस मेमो

प्रेषक: डॉ. डी. रविशंकर महाप्रबंधक (प्रशासन)	प्राप्तकर्ता: सभी विभागाध्यक्ष All Procurement Departments at HQ वरिष्ठ कार्यकारी निदेशक (HSMI) सभी क्षेत्रीय प्रमुख
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16th September, 2021

Sub: Procurement through Government e-Marketplace (GeM).

As per Govt. of India directions, all Goods and Services are to be procured through GeM Portal.

In this regard a meeting was held on 18.08.2021 under the Chairmanship of Secretary of MoHUA on comprehensive review of overall procurement excluding works by Ministries/Departments, CPSEs and Autonomous organizations and Ministry of Housing & Urban Affairs vide its letter dated 13.09.2021 **(Copy enclosed)** has informed that the procurement of Rs. 0.18 crores during the period 01.04.2021 to 31.7.2021 has been made by HUDCO outside GeM and which could have been procured through GeM when the items are available on GeM through Custom Bid and take remedial action in future.

Therefore, incase required Goods/Service is not available in GeM, then the Procurement Department/ROs should generate a GeM Availability report confirming non-availability of Goods/Service category as per the functionality in GeM after logging in GeM portal.

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हाउसिंग एंड अर्बन डेवलपमेंट कॉर्पोरेशन लिमिटेड (भारत सरकार का उपक्रम)

कोर 7ए, हडको भवन, भारत पर्यावास केन्द्र, लोधी रोड, नई दिल्ली-110003

दूरभाष : 011-24648160 फैक्स : (011) 24625308, आई.एस.ओ. 9001:2015 प्रमाणित कम्पनी
वेबसाईट : www.hudco.org, सी आई एन : L74899DL1970GO1005276, GST: 07AAACH0632A1ZF

Housing & Urban Development Corporation Ltd., (A Govt. of India Enterprise)
Core-7'A', HUDCO Bhawan, India Habital Centre, Lodhi Road, New Delhi-110 003

Tel. : 011-24648160, Fax : 011-24625308, AN ISO 9001:2015 Certified Company

Website : www.hudco.org, CIN : L74899DL1970GO1005276, GST : 07AAACH0632A1ZF



Profitability with Social Justice

Further, for Goods/Service for which categories are not available on GeM portal, GeM has come up with a functionality called "Custom Bids" Therefore, efforts to be made to explore "Custom Bid" functionality in GeM and procure the items through GeM to the maximum subject to meeting the requirement of HUDCO and report generated in Gem Portal may be kept in the file. **For any clarification tutorial is available on GeM Portal.**

As per Ministry of MSME, in order to meet out the assigned MSME target of 25% of overall procurement (out of this 04% is earmarked for SC/ST & 3% for Women Entrepreneurs), while procurement of Good & Service through GeM, the Filters of MSME, MSME SC/ST & MSME Women Entrepreneurs may be used.

The above instructions should be meticulously followed by all Procurement Departments at HQ/HSMI/ROs.



डॉ. डी. रविशंकर

महाप्रबंधक (प्रशासन)

Encl: as above

Action Taken Report on actionable point mentioned in para 4 of Minutes of GeM review meeting held on 18.08.2021 - reg.

message

From: **Pr. Accounts office** <prao-mhua@gov.in>

Mon, Sep 13, 2021 at 5:08 PM

To: hudcoravi <hudcoravi@gmail.com>, admnhudco@gmail.com, hudcoravi@hudco.org, sunamsunil@hudco.org

Subject: Ankit Jalan <ankit.jalan@gov.in>

Sir/Madam,


Kindly refer to the attached OM dated 13.09.2021 regarding the above-mentioned subject for information and necessary action at your end.

Regards,

Principal Accounts Officer (Admin.),
Ministry of Housing and Urban Affairs,
Nirman Bhawan, New Delhi-110011.
Contact no. 011-23061283



2 attachments

 **OM ATR para 4 dt 13092021.pdf**
1690K

 **Item Available on GeM HUDCO.pdf**
975K

Computer No.: 9062082

GOVERNMENT OF INDIA
Pr. Accounts Office (Admn)
Ministry of Housing and Urban Affairs
Room No.-202, F-Wing
Nirman Bhawan, New Delhi-110011
Ph: 011-23062320, 23061283

No. D -13020/PrAO/HUA/GeMProcurement/2018-19/4561-67

Date: 13.09.2021

OFFICE MEMORANDUM

Subject: Action Taken Report on actionable point mentioned in para 4 of Minutes of GeM review meeting held on 18.08.2021 - reg.

I am directed to refer to Minutes of GeM review meeting held on 18.08.2021 which was circulated vide this office OM dated 08.09.2021. Para 4 of Minutes of Meeting is reproduced below for ready reference:

Para 4 : "Regarding procurement done outside GeM which could have been procured on GeM; as per GeM dashboard, it was observed that Goods and Services of ₹122.46 cr. were procured outside GeM which included Metro Rail (₹114.97 cr.), DDA (₹3.57 cr.), NBCC (₹3.45 cr.), NCRTC (₹0.29 cr.) and HUDCO (₹0.18 cr.) during the period 01.04.2021 to 31.07.2021. The aforesaid organizations were asked to analyze reasons for procurement done outside the GeM when the items are available on GeM and take remedial action in future."

[Action: DMRC/CMRL/Kochi Metro/DDA/NBCC/NCRTC/HUDCO].

2. In this regard, the details of Goods and Services procured outside GeM portal though the category of items were available on GeM portal is enclosed for information and necessary action.
3. The concerned organization is requested to analyze reason for procurement done outside GeM portal when the category of items are available on GeM portal and take remedial action. An Action Taken Report on this issue along with detailed analysis may please be furnished to this office by 20.09.2021 on email prao-mhua@gov.in
4. This issues with the approval of Competent Authority.


(Ankit Jalan)

Dy. Controller of Accounts

To,

1. CMD, NBCC (India) Ltd.,
2. CMD, Housing and Urban Development Corporation Ltd. (HUDCO),

3. MD, Delhi metro Rail Corporation Ltd.,
4. MD, Chennai Metro Rail Corporation Ltd.,
5. MD, Kochi Metro Rail Corp. Ltd.,
6. Vice Chairman, Delhi Development Authority (DDA),
7. MD, National Capital Region Transport Corporation Ltd. (NCRTC),

Encls: As above.

H U D C O

CPPE Organization Name	Tender type identified tenders post analysis	GEM Sub Category	If category Available on GEM (Available/ Not Available)	Total value of tenders (INR)	Could have been procured on GEM	GARPTS Id/Reason for not updating GAR Id
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Not Available	1,33,428.64	No	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Available	1,33,428.64	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Available	1,80,000.00	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Available	1,80,000.00	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Available	1,00	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Available	1,33,428.64	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Available	1,50,000.00	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	SERVICES	Custom Bid For Services	Available	1,80,000.00	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd	GOODS	Desktop Computers	Available	1,33,428.64	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd Jammu RO	SERVICES	Custom Bid For Services	Available	1,20,000.00	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd Thiruvananthapuram RO	SERVICES	Custom Bid For Services	Available	1,80,000.00	Yes	
Housing and Urban Development Corporation Limited (HUDCO) HUDCO Ltd Thiruvananthapuram RO	SERVICES	Custom Bid For Services	Available	1,80,000.00	Yes	
				18,37,144.21		