



ISO 9001:2015

**प्रशासन विभाग मुख्यालय  
इंटर ऑफिस मेमो**

<b>प्रेषक:</b> महाप्रबंधक (प्रशासन) मुख्यालय	<b>प्राप्तकर्ता:</b> सभी क्षेत्रीय प्रमुख एच एस एम आई /मुख्यालय के सभी प्रोक्योरमेंट डिपार्टमेंट सभी कार्यकारी निदेशक/महाप्रबंधक
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दिनांक: 27.03.2023

**Sub: Procurement of goods and services through Government e-Marketplace (GeM) - regarding**

**Ref: Govt. of India, Ministry of Finance, Department of Public Enterprise, CGO Complex, Lodhi Road, New Delhi's Letter dated 20<sup>th</sup> March, 2023**

With regard to the above, kindly find attached the letter dated 20<sup>th</sup> March, 2023, received from the Joint Director, Govt. of India, Ministry of Finance, Department of Public Enterprise, CGO Complex, Lodhi Road, New Delhi- 110 003 which is self explanatory, for necessary information and compliance.

सभी क्षेत्रीय प्रमुख/मुख्यालय/एच एस एम आई के सभी प्रोक्योरमेंट डिपार्टमेंट के सूचनार्थ एवं आवश्यक कार्रवाई/अनुपालन हेतु प्रेषित किया जाता है।

This issues with the approval of Competent Authority.

*(Signature)*  
27/3/2023

वेद प्रकाश

सहायक महाप्रबंधक (प्रशासन)

संलग्न: उपरोक्तानुसार

F. No. DPE/7(4)/2007-Fin. (Pt.3)  
Government of India  
Ministry of Finance  
Department of Public Enterprises

Block No. 14, CGO Complex,  
Lodi Road, New Delhi-110003  
Dated the 20<sup>th</sup> March, 2023

To,  
Chief Executives of all CPSEs

Subject:- Procurement of goods and services through Government e-  
Marketplace (GeM) - regarding

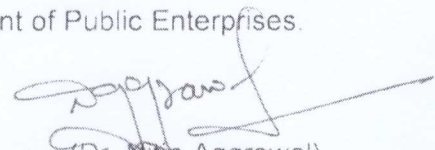
Sir/Madam,

The undersigned is directed to state that the Committee of Secretaries (CoS) chaired by Cabinet Secretary in its meeting held on 20<sup>th</sup> February, 2023 reviewed the procurement of goods and services through Government e-marketplace (GeM). As recommended by the Committee of Secretaries, all CPSEs are requested to take following actions in this regard.

- (i) Accurately arrive at the procurement potential for FY 2023-24 and upload the same on dedicated dashboard created by GeM for capturing the details of procurement for Ministries and Organizations.
- (ii) Ensure 100% procurement of goods and services through GeM portal
- (iii) CEO/Head of the CPSEs to certify to the Secretaries of the Ministry/ Department concerned that only those goods and services have been procured outside GeM which are not available on GeM

2. It may be noted that the access to the GeM Dashboard will be provided to an assigned official, who would be responsible for providing the procurement details of concerned CPSE. GeM is scheduling meetings with Ministries/CPSEs shortly to provide a brief walkthrough of the Dashboard. It is therefore, requested that the nodal officer of your CPSE may be directed to take further necessary actions in this regard.

3. This issues with the approval of Secretary, Department of Public Enterprises.



(Dr. Nitin Aggrawal)  
Joint Director  
Tel : 2436-0258