



ISO 9001:2015

प्रशासन विभाग मुख्यालय
इंटर ऑफिस मेमो

प्रेषक: Dr. D Ravishankar General Manager (Admn-Head)	प्राप्तकर्ता: All HODs All Regional Heads Sr. ED, HSMI
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29th September, 2021


Sub: Updation of data on GeM Portal

Ref: Ministry of Housing & Urban Affairs E-mail dated 21.09.2021 23.09.2021 & 28.09.2021 regarding pending payment showing on GeM portal

With regard to the above Admn. Wing, HQ have received a communication from Ministry of Housing & Urban Affairs regarding pending payment showing on GeM Portal and the same has already been forwarded to IT Wing, HQ, RO Ahmedabad, RO Bhopal, RO Hyderabad, RO Patna. Since the Action Taken Report is to be forwarded to MoHUA. The Ministry of HUA vide E-mail dated 28.09.2021 has intimated that data on GeM dashboard has further reviewed by them on 28.09.2021. It has been noticed that HUDCO has liquidated some of the pending payments. However, the remaining pending payments are still to be updated on GeM portal. Hence, the concerned Departments at HQ/ROs are requested to send us the status of updation of pending payment on GeM portal positively by 29.09.2021. In this regard it is found that all Procurement Departments at HO, HSMI and ROs are making the procurement through GeM portal and waiting for payment confirmation from Finance Wing after issuing the Sanction Order. Further in order to get the confirmation from Finance Wing, the updation process on the GeM portal about the payment is either missed out or delayed inadvertently.

Hence, in view of the above, all the Procurement Heads at HQ, Sr. ED, HSMI and Regional Heads are requested to advise the concerned officials for updating the payment status on GeM Portal as soon as the Sanction Order is being Sent to Finance Wing for making the payments.

The above instructions must be followed strictly.


for डॉ. डी. रविशंकर
महाप्रबंधक (प्रशासन)