<u>प्रशासन विभाग मुख्यालय</u> <u>इंटर ऑफिस मेमो</u>

प्रेषक	प्राप्तकर्ता
महाप्रबंधक (प्रशासन),मुख्यालय	सभी क्षेत्रीय प्रमुख
	मुख्यालय/एच एस एम आई के सभी प्रोक्योरमेंट
	डिपार्टमेंट
	सभी ईडी/जीएम

दिनांक:18.01.2023

विषय: जेम पर नई सुविधाएँ - अव्यवहार्य दरों – से संबंधित।

- संदर्भ: 1. प्रधान लेखा कार्यालय (प्रशासन), आवासन एवं शहरी कार्य मंत्रालय, निर्माण भवन, नई दिल्ली, भारत सरकार का दिनांक 17.01.2023 का ई-मेल
 - 2. प्रधान लेखा कार्यालय (प्रशासन), आवास एवं शहरी कार्य मंत्रालय, भारत सरकार का दिनांक 13.01.2023 के कार्यालय ज्ञापन और दिनांक 11.01.2023 के ई-मेल सहित गवर्नमेंट-ई-मार्केटप्लेस -एल 1 अकार्यशील उपयोगकर्ता पुस्तिका - क्रेता एवं विक्रेता वी1.0

उपरोक्त के संबंध में, कृपया प्रधान लेखा कार्यालय, आवासन और शहरी कार्य मंत्रालय, निर्माण भवन, नई दिल्ली, भारत सरकार से प्राप्त ई-मेल, कार्यालय ज्ञापन दिनांक 13.01.2023, ई-मेल दिनांक 11.01.2023 और गवर्नमेंट-ई-मार्केटप्लेस -एल 1 अनवर्केबल यूजर मैनुअल - क्रेता और विक्रेता वी1.0 को सूचनार्थ और आगे की आवश्यक कार्रवाई के लिए संलग्न किया गया है, जो स्वतः स्पष्ट हैं।

सभी क्षेत्रीय प्रमुख/मुख्यालय/एच एस एम आई के सभी प्रोक्योरमेंट डिपार्टमेंट के सूचनार्थ एवं आवश्यक कार्रवाई/अनुपालन हेतु प्रेषित किया जाता है।

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

वेद प्रकाश सहायक महाप्रबंधक (प्रशासन)

<u> संलग्नः उपरोक्तानुसार</u>







ISO 9001:2015

<u>प्रशासन विभाग मुख्यालय</u> इंटर ऑफिस मेमो

प्रेषक: General Manager (Admn.), Head Office	प्राप्तकर्ता: All Regional Heads All Procurement Departments at Head Office/HSMI All EDs/GMs

दिनांक: 18.01.2023

Sub: New Features on GeM – Unworkable Rates – reg.

- Ref: 1. Govt. of India, Principal Accounts Office (Admn.), Ministry of Housing and Urban Affairs, Nirman Bhawan, New Delhi's E-mail dated 17.01.2023
 - 2. Govt. of India, Principal Accounts Office (Admn.), Ministry of HUA's Office Memorandum dated 13.01.2023 & E-Mail dated 11.01.2023 alongwith Government-e-Marketplace -L1 Unworkable User Manual – Buyer & Seller V1.0

With regard to the above, kindly find attached the E-mail dated 17.01.2023, Office Memorandum dated 13.01.2023 alongwith E-mail dated 11.01.2023 & Governmente-Marketplace -L1 Unworkable User Manual – Buyer & Seller V1.0 received from Govt. of India, Principal Accounts Office, Ministry of Housing and Urban Affairs, Nirman Bhawan, New Delhi, which are self explanatory, for information and further necessary action.

सभी क्षेत्रीय प्रमुख/मुख्यालय/एच एस एम आई के सभी प्रोक्योरमेंट डिपार्टमेंट के सूचनार्थ एवं आवश्यक कार्रवाई हेत् प्रेषित किया जाता है।

This issues with the approval of Competent Authority.

वेद प्रकाश सहायक महाप्रबंधक (प्रशासन)

संलग्नः उपरोक्तानुसार

New Feature on GeM - Unworkable Rates - reg.

From: Pr.Accounts office <prao-mhua@gov.in> Subject : New Feature on GeM - Unworkable Rates - reg. **To**: Harish Kumar Bangar < cpwd ddg@nic.in>, abhishek bhagotia <abhishek.bhagotia@gmail.com>, gour sarkar <gour.sarkar@gov.in>, Suvasish Das Land and Development Officer <ldo@nic.in>, Umraw Singh Director General NBO <umraw.s@gov.in>, Rajeev Ranjan <ranjan.rajeev75@gov.in>, O/o CP, TCPO <cptcpo-mud@nic.in>, Bishamber Dhar <dca.giso@nic.in>, LUCY JYOTI BECK <acopdep@nic.in>, duac1974@gmail.com, vcdda@dda.org.in, MS <ncrpb-ms@nic.in>, director@niua.org, gandhisamadhi@gmail.com, ska@bmtpc.org, cgewho <cgewho@nic.in>, nchf2001@yahoo.com, Ministry Coordination <min.coord@nbccindia.com>, admnhudco@hudco.org.in, hplcmd@gmail.com, MD DMRC <mdmetro@dmrc.org>, md cmrl <md.cmrl@tn.gov.in>, md@bmrc.co.in, mdlucknowmetro@gmail.com, cmd jmrc <cmd.jmrc@gmail.com>, Loknath Behera <md@kmrl.co.in>, md@gujaratmterorail.com, md@mahamtero.org, md office <md.office@mmrcl.com>, md@kmrc.in, mmrcnoida@gmail.com, mpmetro@mpmrcl.in, md office <md.office@ncrtc.in>, apmetrorail@gmail.com, kvb reddy <kvb.reddy@ltmetro.com>

Cc: Jyoti Vinod <jyoti.vinod@nic.in>

Respected Sir/Madam,

Please find attached this office OM dated 13.01.2023 regarding the above-mentioned subject for your information and further necessary action.

Regards,

Senior Accounts Officer, Principal Accounts Officer (Admin.), Ministry of Housing and Urban Affairs, Nirman Bhawan, New Delhi-110011. Contact no. 011-23061283 Tue, Jan 17, 2023 03:59 PM *(*)1 attachment



Pr.AO OM 5447-48 dated 13.01.2023 A.pdf 2 MB

Computer No.: 9062037 GOVERNMENT OF INDIA PRINCIPAL ACCOUNTS OFFICE (Admn) Ministry of Housing and Urban Affairs Room No.-202, F-Wing, Nirman Bhawan, New Delhi - 110011 Ph: 011-23061283, 23062320

No. D-13020/PrAO/HUA/GeMAdmin/2022-23/ ぷりりつ~り る

Date:13.01.2023

OFFICE MEMORANDUM

Subject: New Feature on GeM - Unworkable Rates - reg.

Reference is invited to Director GeM email, dated 11.01.2023 (copy enclosed), regarding dealing with cases of Unworkable L1 on GeM Portal.

2. In this regard, Director, Category Management - GeM has informed that there was no provision on GeM for dealing with cases of Unworkable L1. As a result, such requests were handled from the GeM backend. Feature to handle unworkable L1s has now been introduced on GeM and the User Manual is enclosed herewith for your information and further necessary action.

3. This issues with the approval of Competent Authority.

(Jyoti Vinod) Sr. Accounts Officer

To,

- 1.8 All GeM Stakeholders aligned with MoHUA
- 2. SO (IT) Cell for uploading the OM on e-office Notice Board

Encls: As above.

New Feature on GeM- Unworkable Rates

From : Ayush Aggarwal <ayush.aggarwal@gem.gov.in> Wed, Jan 11, 2023 11:24 AM Subject : New Feature on GeM- Unworkable Rates

To: ayush agarwal <ayush.agarwal@gem.gov.in>

Cc: Sourav Banerjee <srtech-exec@gem.gov.in>

Reply To : Ayush Aggarwal <ayush.aggarwal@gem.gov.in>

Dear Sir/Madam (in bcc),

As per DoE Manual for procurement of Goods:

'An Abnormally Low Bid is one in which the bid price, in combination with other elements of the Bid, appears so low that it raises material concerns as to the capability of the bidder to perform the contract at the offered price. Procuring Entity may in such cases seek written clarifications from the bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bid's document. If, after evaluating the price analyses, Procuring Entity determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the bid/proposal. However, it would not be advisable to fix a normative percentage below the estimated cost, which would automatically be considered as an abnormally low bid. Due care should be taken while formulating the specifications at the time of preparation of bid document to have a safeguard against the submission of abnormally low bid from the bidder.'

There was no provision on GeM for dealing with cases of Unworkable L1. As a result, such requests were handled from the backend. Feature to handle unworkable L1s has been introduced on GeM. User Manual is attached and may please be shared with the concerned officials in respective organizations.

- There is no change in the Bid Creation and technical evaluation process flow for unworkable.
- Following the opening of the financial bid (Financial Ranking), the buyer will have the option to 'Seek Price Justification' for all sellers. However, the option to Reject as Unworkable will appear sequentially (L1, L2, L3, etc..).
- The 'Challenge Rejection Window' will function similarly to the 'Challenge Rejection Window.' in the Technical Representation Window' following technical evaluation, except that it will be sequential here. That is, if L1 is rejected, the buyer must first respond with a decision on the challenge. Only then can he proceed with another seller (which could be another L1 (multiple L1) or L2). For bids with a duration of fewer than 10 days, the buyer will have the option to bypass this challenge rejection with a suitable advisory similar to technical evaluation
- When marking a seller as 'Unworkable', the reason in the dropdown will be





a. Abnormally Low Rate(for Goods and Services both)

b. Statutory Non-compliant(Only for Services)

followed by a mandatory text box(1000 char) and mandatory CA approval upload.

Note - Bid to RA cases will be continuing to handle from the backend



User Manual L1 Unworkable.pdf

Government e-Marketplace - Unworkable L1





L1 Unworkable

USER MANUAL – Buyer & Seller

V1.0





Government e-Marketplace - Unworkable L1

1.	OVERVIEW	3
	USE OF L1 UNWORKABLE	
	BID CREATION FLOW	
	BID TECHNICAL EVALUATION	
	BID FINANCIAL EVALUATION	



1. Overview

As per DoE Manual for procurement of Goods:

'An Abnormally Low Bid is one in which the bid price, in combination with other clements of the Bid, appears so low that it raises material concerns as to the capability of the bidder to perform the contract at the offered price. Procuring Entity may in such cases seek written clarifications from the bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bid's document. If, after evaluating the price analyses, Procuring Entity determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the bid/proposal. However, it would not be advisable to fix a normative percentage below the estimated cost, which would automatically be considered as an abnormally low bid. Due care should be taken while formulating the specifications at the time of preparation of bid document to have a safeguard against the submission of abnormally low bid from the bidder.'

Currently on GeM there is no provision to deal with cases of unworkable L1. Hence, such requests are dealt from backend.

2. Use of L1 Unworkable

2.1. This will be used by the buyer for the abnormally low bids

3. Bid Creation Flow

- 3.1. The bid creation flow will remain unchanged; there will be no changes to the bid creation flow.
- 3.2. It will be applicable for both products and services.

4. Bid Technical Evaluation

4.1. The Buyer proceeds with the Bid for Technical Evaluation of the bidders after Seller Participation ends.



Bid Velidity (From End Data): 30 (D	Confirmation					
Competent Authority Document: V	Commanon					
A second s	Your bid has 2 participation(s), would y	Your bid has 2 participation(s), would you like to open technical or extend the Bid further to allow more time for participation?				
Buyer Details						
Name: Hari Mohan		Extend Bid	Open Technical	broadband Network Limited		
Address: Han Mohan, DELHU, 1234, DelhuBuyeroon , 110110, India, CENTRAL, DELHU, DT	isignee@Gay.in (Dot) Test		Office: North			

4.2. Buyer can select a technical evaluator or can self-evaluate Technical and Financial

GEOGRAP.	TECHNICAL EVALUATION	Cardia, Evaluation	200,007,75	E.S. CO A(25)
3id Item(s) DETAILS				
lechnical Evaluation				
ase select the Technical	Evaluator / Tender Committee or Self	as the Technical Evaluator for the techn	nical evaluation of the bid:	
		as the Technical Evaluator for the technical Evaluator	nical evaluation of the bid:	
				e Technical Evaluation Method
				e Technical Evoluation Method
				e Technical Evoluation Method

4.3. The List of Sellers participated in the Bid can be viewed in the "Technical Evaluation" page.

B:1	OSTAILS	TECHNICAL EVALUATION	Provid Ac	avecuation.	- EVALU	ana.	ele talende ele
1. Bid Iter	n(s) DETAILS	· · · •					
2. Techni	cal Evaluation	-					
List Of S	Sellers Participated				Dow	nload to Compare All	View and Compare All
S. No.	Seller Name	Seiler Rating	Offered Item	Participated On	Status	Verify Doc	Evaluate
1	ASHOKA HIREFIN Services private Limited	NIA	Make NA Model Rigs Mousem65 (View Product)	20-12-2022 15:10:12	Pending	View Documents & Seek Clarifications	Verify Specifications
2	Tushar Pat 🛛 💿	NIA	Make Lebovo Model Mouse	20-12-2022 14:50:04	Pending	View Documents & Seek Clarifications	Verify Specification

4.4. Buyer can view all the documents provided by the bidder, seek clarifications against them and can proceed with accepting or rejecting the offer during Technical Evaluation



id Number:GEM/2022/	B/89376		Print Draft Summa	ry Accept Reject
eller Name : ASHOKA H	REFIN SERVICES PRIVATE UMITED		Sector States	
Contraction of the local division of the	stent required for MII compliance)	Bid Requirement (Allowed Values)		Offered
Specification Ungrouped	Title Warranty (years)	1, 2, 3		2
	Weight (gram)	10, 20, 30, 40, 50		20
	Connectivity	Wired, Wire-less		1 - C - C

4.5. After Technically Evaluating the Bidders, Buyer may proceed for the Financial Evaluation.

.No.	Seller Name	Seller Rating	Offered item	Participated On	Status	Verify Doc	Evaluate
	ASHOKA HIREFIN SERVICES PRIVATE LIMITED O	R/A)	Make INA Model : Rigs Mouse m65 (View Product)	20-12-2022 15:10.12	Qualified®	view Documents & Seek Clarifications	Verify Specifications
2	Tushar Pel 🛛 🗿		Make_Lenovo Model : Mouse (View Product)	20-12-2022 14:50:04	Qua fied®	View Documents & Seek Clarifications	Verify Specifications
ease No Verify a		innically evaluate the produc	t specification offered by the seller	to open financial Bid.			
Verify a Please Buyers formab As per omparis inderer I the buo ocurrier fite buo	If the products offered, tec verify genuineness of any is should disqualify any Selfe on. para 7.3.5 on (Clarthcation con of blds, the purchaser m does not compty or respon a shall be sought, offered on its which pre-existed at the mission of the tender, only	EMD receipt uploaded offine ars submitting incorrect MSE of Bids/Shortfall Document nay, at his discretion, ask the d by the date, his tender will r permitted. No post bid clari time of the tender opening a related shortfall documents		ument with respect to the Goods 2017, issued by The request for clarification of the outcome, such terr in shall be entertained. The rest short ben So far as the for example, if the bid	r Ministry of Finance, D ation shall be given ask enders are to be lignored he shortfah information he shortfah information the submission of doo ider has submitted a su	epartment of Expenditure, ing the tenderer to respond d or considered further No n / documents should be so cuments is concerned with	During evoluation and I by a specified date, if the change in prices or substai ought only in case of histor regard to qualification citio

5. Bid Financial Evaluation

5.1. The system displays the L1 bidder out of all bidders who participated in the bid.

XXX (12)

Government e-Marketplace - Unworkable L1

ntL			_	-			1
No.	Seller Name	Offered Item	MSE Status	Total Price	Rank	Detail	
1		ttem Categories : computer mouse or Nacibalis	N/A	₹ 4350.00	u	Detail	
2 Allo 3. Offe	cate quantity to be awa r Validity extension - Bu	th L1 Price match requests will be initiated from rded. Allocation of quantity to eligible MSE & Milliver and L1 sellers can mutually extend the offer which to receive by Bit before award of bid	seller will have b	and sent to eligible(o done by the buyer	MSE/MII/Othe as per his jud	ers in case of split Bid gement as per MSE-fv	i) sellers All palicy,
2: Allo 3: Offe 4: Can 5: Neg 6: Qua Increa 7: DPI 8: Buy	cate quantity to be awa r Validity extension - Bu cel Bid - Buyer has an o totation with L1 is not a mitiy amendment is onl sed/Decreased. Post c celtension is allowed afr ers can edit bid quantit	rded. Allocation of quantity to eligible MSE & Mil	l seller will have to rvalidity online. r' step.	o done by the buyer	as per his jud	gement as per MSE-fv	fil policy.

5.2. Open Financial Ranking.

5. No.	Seller Name	Offered item	MSE Status	Total Price	Rank	Detall	Price Justification	Action
1	Tushar Pal 🌒	item Categories : computer mouse or trackballs	N/A	₹ 4350.00	u	Detail	<u>Seek</u> Justification	Ø
2	ASHOKA HIREFIN SERVICES PRIVATE LIMITED	Item Categories : Computer mouse of trackballs	N/A	₹ 5800.00	12	Detail	<u>Seek</u> Justification	Ø

Buyer may check the price quoted by the bidder after clicking on the "Details" 5.3.

eller Name : Tushar Pal			
Category	Quantity	Unit Price	Total Pric
computer mouse or trackballs	58	₹ 75.000	₹ 4350.0
Sub Total			₹ 4350.0
			Clos

5.4. In case, Buyer finds the price quoted by the bidder is unjustified, then he may seek price justification for the same.

Government e-Marketplace – Unworkable L1	XXX (13)
Seek Clarification Request: Price Justification ()	
Please Enter Details As To Why Price Justification is Required? (Max: 1000 Characters)	
your price is below mrp.give reasons Document Upload (Max Size Smb PDF Only)	
Choose File No file chosen	
File uploaded: 1671532930.pdf Is Document Required From Seller In Response?:	
Advisory 1) Clause 7.5.7 of DoE Manual for procurement regarding Consideration of Abnormally Low Bids provides that an Abnormally Low Bid is one in which the Bid price other elements of the Bid, appears so low that it raises material concerns as to the capability of the Bidder to perform the contract at the offered price. Procuring cases seek clarifications from the Bidder, including detailed price analyses of its Bid price in relation to scope, schedule, allocation of risks and responsibilities, ar requirements of the bids document. If, after evaluating the price analyses, procuring entity determines that the Bidder has substantially failed to demonstrate its of contract at the offered price, the Procuring Entity may reject the Bid/Proposal.	Entity may in such nd any other
Actival Se to Se	te Winclows The second to the stress Submit Close

5.5. Buyer can also view history of the Justification claimed.

Clarification Description	your price is below mrp give reasons	Request Initiated Ar: 20-12-2022 16.1
Clarification File	View file	
Status	Pandang	

The respective bidder gets to respond back to the justification sent by the buyer on 5.6. the participation page.

howing 1 - 10 records of 2035 records	Sort by: Bid End Date: Latest First				
BID NO; GEM/2022/B/89376			Status: Financial Evaluation Bid/RA Status: Active		
items: computer mouse or trackballs	Department Name Ar	nd Address:	Start Date: 20-12-2022 2:43 PM		
Quantity: 58	Ministry of Communi	cations	End Date: 20-12-2022 3 57 PM		
Technical Status: Qualified 👁	Department of Teleco	ommunications (DOT) test	🛃 Document		
Price Justification Request: Click to View and R	eply		L Participation Document		
0			View BID Results		
TEDMACAL EXALCTION	FINANCIAL EVALUATION				
	rann fra marar a malarand andra an an a dhafa a a marai d'a chuir a an an a dhaar a a a a dhaar a a a dhaar a a	at nata a na dana malaka na na dan dan an saka kata a na data kana kata kata kata kata kata kata k	Activate-Windows-		



5.7. Seller needs to Briefly explain and upload specific documents in favour of the price justification query.

Request Received Dn	Last date for seller response	Price Justification Query	justification File	Seller Response Description(Max :1000 Characters)		
20-12-2022 16:12	22-12-2022 16:12	your price Is below mrp.give reasons	1671532930.pdf	my rates are justified with respect to the documents i am sending. Upload Supporting Document [*] :only Par File Or Less Them \$ MB		
combination with	other elements of the	Bid, appears so low that it raises material conce	erns as to the capability of th	mormally Low Bid is one in which the Bid price. In e Bidder to perform the contract at the offered price. ce in relation to scope, schedule, allocation of risks and		

5.8. Buyer can view the response submitted by the bidder by clicking on the "Price Justification History."

Indication Repetition		Request Initiated AL: 20-12-2022 16:12
larification Description	your price is below mrp.give reasons	
larification File	<u>View file</u>	
itatus	Completed	
eller Responded At	20-12-2022 16:16	
ieller Response Description	my rates are justified with respect to the documen(Read more)	
ieller Uplöaded Document	<u>View file</u>	

5.9. Buyer gets to decide whether to disqualify the bidder and to move forward with the other bidder after getting the price justification response. In case, the bidder fails to show the price reasonability, the buyer can disqualify the bidder by clicking on "Action" tab with the approval of the Competent Authority.



Financial Evaluation: Seller Disgualification

Rejection Comment*:

not feasible rates

Upload CA Approval [Only Pdf File Of Less Than 5 MB.)

Choose File 16678152825675.pdf

Advisory:

1) Clause 7.5.7 of DoE Manual for procurement regarding Consideration of Abnormally Low Bids provides that an Abnormally Low Bid is one in which the Bid price, in combination with other elements of the Bid, appears so low that it raises material concerns as to the capability of the Bidder to perform the contract at the offered price. Procuring Entity may in such cases seek clarifications from the Bidder, including detailed price analyses of its Bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bids document. If, after evaluating the price analyses, procuring entity determines that the Bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the Bid/Proposal.

Add Comment & Disqualify The Seiler



5.10. After the disqualification of L1 bidder due to unworkable price by the buyer, L2 becomes the new L1.

5. No.	Seller Name	Offered Item	MSE Status	Total Price	Rank	Oetail	Price Justification O	Action
1	Tushar Pal	Item Categories : computer mouse or trackballs	N/A	₹ 4350.00	Disqualified	Detail	<u>View History</u>	
2	ASHOKA HIREFIN SERVICES PRIVATE LIMITED O	Item Categories Computer mouse of trackballs	N/A	₹ 5800.00	u	Detail	<u>Vjew History</u>	œ

5.11. User can not mark the last bidder as disqualified. Following pop up shows while clicking on last action icon

Advisory: 1. Please refer to the Technical Evaluation tab to List Of Technically Qualified Sellers			User can not mark the last bidder as disqualified. A user may cancel the current bid and place a fresh bid if this bidder is not workable as per the requirement.				Price	Shea	
5. No.	Seller Name	Offered Item		MSE Status	Total Price	Rank	Detail	Justification	Action
1	Tushar Pal	Item Cetegories com trackballs	puter mouse or	N/A	₹ 4350.00	Disqualified	Detail	View History	
2	ASHOKA HIREFIN SERVICES PRIVATE LIMITED @	Item Categories - con trackballs	nputer mouse or	N/A	₹ 5800.00	u	Detail	View History	œ