### प्रशासन विभाग मुख्यालय

### इंटर ऑफिस मेमो

प्रेषक	प्राप्तकर्ता
महाप्रबंधक (प्रशासन),	सभी क्षेत्रीय प्रमुख
मुख्यालय	एचएसएमआई/मुख्यालय के सभी प्रोक्योरमेंट डिपार्टमेंट
	सभी कार्यकारी निदेशक/महाप्रबंधक

दिनांक - 20.03.2023

विषय: GeM-reg के माध्यम से वस्तुओं एवं सेवाओं की खरीद की समीक्षा

संदर्भ: भारत सरकार, प्रधान लेखा कार्यालय (प्रशासन), आवासन एवं शहरी कार्य मंत्रालय, कक्ष संख्या 202, एफ-विंग, निर्माण भवन, नई दिल्ली-110011 का दिनांक 14.03.2023 का कार्यालय ज्ञापन

उपरोक्त के संबंध में, कृपया आवश्यक जानकारी एवं अनुपालन हेतु भारत सरकार, प्रधान लेखा कार्यालय (प्रशासन), आवासन एवं शहरी कार्य मंत्रालय, कक्ष संख्या 202, एफ-विंग, निर्माण भवन, नई दिल्ली 110011 से प्राप्त दिनांक 14.03.2023 का कार्यालय ज्ञापन संलग्न देखें, जो स्वतः स्पष्ट है।

सभी क्षेत्रीय प्रमुख/मुख्यालय/एच एस एम आई के सभी प्रोक्योर्मेंट विभाग की सूचना एवं आवश्यक कार्रवाई/ अनुपालन की मांग की जाती है।

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

वेद प्रकाश सहायक महाप्रबंधक (प्रशासन)

संलग्न – उपरोक्तानुसार





ISO 9001:2015

## <u>प्रशासन विभाग मुख्यालय</u> इंटर ऑफिस मेमो

प्रेषक General Manager (Admn.), Head Office	प्राप्तकर्ता All Regional Heads All Procurement Departments at Head Office/HSMI All EDs/GMs

दिनांक: 20.03.2023

## Sub: Review of procurement of Goods and Services through GeM-reg

Ref: Govt. of India, Pr. Accounts Office (Admn.), Ministry of Housing and Urban Affairs, Room No. 202, F-Wing, Nirman Bhawan, New Delhi – 110 011's Office Memorandum dated 14.03.2023

With regard to the above, kindly find attached the Office Memorandum dated 14.03.2023, received from the Govt. of India, Pr. Accounts Office (Admn.), Ministry of Housing and Urban Affairs, Room No. 202, F-Wing, Nirman Bhawan, New Delhi – 110 011, which is self explanatory, for necessary information and compliance.

सभी क्षेत्रीय प्रमुख/मुख्यालय/एच एस एम आई के सभी प्रोक्योरमेंट डिपार्टमेंट के सूचनार्थ एवं आवश्यक कार्रवाई/अनुपालन हेतु प्रेषित किया जाता है।

This issues with the approval of Competent Authority.

0/05/20

वेद प्रकाश सहायक महाप्रबंधक (प्रशासन)

<u> संलग्नः उपरोक्तानुसार</u>



#### Computer No. 9062082 GOVERNMENT OF INDIA Pr. ACCOUNTS OFFICE (Admn) Ministry of Housing and Urban Affairs Room No.-202, F-Wing Nirman Bhawan, New Delhi-110011 Ph: 011-23062320, 23061283

No.D-13020/PrAO/HUA/GeMProcurement/2022-23/ 8023-30 Dated: )4.03.2023

#### OFFICE MEMORANDUM

# Subject: Review of procurement of Goods and Services through GeM – reg.

A Meeting of Committee of Secretaries (CoS) chaired by Cabinet Secretary on Review of procurement of Goods and Services through GeM held on 20th February, 2023 at 11:30 AM.

2. On the basis of recommendations made during the Meeting of Committee of Secretaries (CoS), the following actions are proposed:

- i) All Departments / Organizations / CPSEs under MoHUA are directed to ensure 100% procurement of Goods and Services through GeM portal.
- ii) It may be certified by the Financial Advisors of Ministry / Department concerned and CEO / Head of CPSE concerned to the Secretary of the Ministry / Department concerned that only those goods and services have been procured outside GeM which are not available on GeM.
- iii) Ministries/ Departments / Organizations to fix responsibility of officials for violation of Rule 149 of GFR of public procurement through GeM.

3. It is requested to kindly take necessary action on the above recommendations made during Meeting of Committee of Secretaries (CoS) and provide action taken report on the same by 20.03.2023.

4. This issues with the approval of Secretary (HUA).

Controller of Accounts

To,

- 1. All Additional Secretaries/ Joint Secretaries/ EA(H-I)/ EA(H-II) / OSD(UT),MoHUA
- 2. Heads of all Attached/Subordinate Offices of MoHUA.
- Head of all Autonomous/Statutory Bodies under MoHUA.
- 4. CMDs/MDs of CPSEs NBCC/HUDCO/HPL of MoHUA.
- 5. CMDs/MDs of MRTS/ RRTS under MoHUA.

Copy for information to:



- 1. PSO to Secretary (HUA)
- 2. PPS to JS & FA, MoHUA 3.
- SO (IT Cell) for uploading in e-office notice board.

Email



Respected Sir/Madam,

Please find attached this office OM dated 14.03.2023 regarding the above-mentioned subject for your information and further necessary action.

Regards,

Principal Accounts Officer (Admin.), Ministry of Housing and Urban Affairs, Nirman Bhawan, New Delhi-110011. Contact no. 011-23061283



**OM No. 8023-30 dated 14.03.2023.pdf** 398 KB Email

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### Email

admnhudco@hudco.org.in

# Review of procurement of Goods and Services through GeM – reg.

From : Pr.Accounts office <prao-mhua@g Subject : Review of procurement of Goods</prao-mhua@g 	
Services through GeM - reg.	and <i>@</i> 1 attachmen
Services through GeM – reg. <b>To</b> : Surendrakumar Bagde <as- housing@gov.in&gt;, asd-mhua@nic Kapoor <jsupa-mhupa@gov.in>, Thara <tharad@ias.nic.in>, Satind Singh <as-mohua@nic.in>, Kuldip JS HFA MOHUA <jshfa-mhua@go Roopa Mishra <rmishra77@nic.in: KUNAL KUMAR <krkunal@ias.nic. K Ram Ram <sk.ram@nic.in>, Ra Arora IAS <jsle-mohua@gov.in>, Agarwal <deepakagarwal.edu@ni Rahul Kapoor <jsupa-mhupa@go Jaideep <osdut-moud@nic.in>, m <ms.sharma@nic.in>, DINESH K/ <dinesh.kapila@gov.in>, SHAILE! SHARMA <cpwd_dgw@nic.in>, al bhagotia <abhishek.bhagotia@gn gour sarkar <gour.sarkar@gov.in> TCPO <cp-tcpo-mud@nic.in>, Bis Dhar <dca.giso@nic.in>, LUCY JN <acop-dep@nic.in>, duac1974@ev vcdda@dda.org.in, MS <ncrpb-ma director@niua.org, gandhisamadhi@gmail.com, ska@bmtpc.org, cgewho <cgewh nchf2001@yahoo.com, Ministry C <min.coord@nbccindia.com>, admnhudco@hudco.org.in, hplcmd@gmail.com</min.coord@nbccindia.com></cgewh </ncrpb-ma </acop-dep@nic.in></dca.giso@nic.in></cp-tcpo-mud@nic.in></gour.sarkar@gov.in></abhishek.bhagotia@gn </cpwd_dgw@nic.in></dinesh.kapila@gov.in></ms.sharma@nic.in></osdut-moud@nic.in></jsupa-mhupa@go </deepakagarwal.edu@ni </jsle-mohua@gov.in></sk.ram@nic.in></krkunal@ias.nic. </rmishra77@nic.in: </jshfa-mhua@go </as-mohua@nic.in></tharad@ias.nic.in></jsupa-mhupa@gov.in></as- 	Ms D der Pal o Narayan v.in>, Ms. >, Mr in>, Mrs. S ovi Kumar Deepak ic.in>, v.in>, Shri nsensarma APILA NDRA bhishek nail.com>, >, nent Officer ctor , O/o CP, shamber /OTI BECK gmail.com, s@nic.in>,
<b>Cc :</b> Satish Kumar <s.kumar14@nic.in Kumar <rajesh.kumar03@nic.in></rajesh.kumar03@nic.in></s.kumar14@nic.in 	, Shri.
Sanjeet <jsfa_ud@nic.in>, Avtar Sandhu <cca-mohua@gov.in>, S D <ca-mud@nic.in>, Hari MP <s mud@gov.in&gt;</s </ca-mud@nic.in></cca-mohua@gov.in></jsfa_ud@nic.in>	imt Revathy