

**Self appraisal report for Year (2021-22)**

**Auditor Agency: Shri J P Nahar**

**Ministry Name: Ministry of Housing & Urban Affairs**

**Department Name:**

**Public Authority Name: Housing and Urban Development Corporation Ltd.**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i)	Fully Met	1.28	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i)
1.1.2	Head of the organization	Fully Met	1.28	1.28	www.hudco.org	Fully Met	1.28	www.hudco.org
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) point 3	Fully Met	1.28	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) point 3
1.1.4	Function and duties	Fully Met	1.28	1.28	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) point 2	Fully Met	1.28	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) point 2
1.1.5	Organization Chart	Fully Met	1.28	1.28	www.hudco.org	Fully Met	1.28	www.hudco.org

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					g/Management Team/Organogram			g/Management Team/Organogram
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) 2 www.hudco.org/Investors/Memorandum of Association and Articles of Association	Fully Met	1.28	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) 2 www.hudco.org/Investors/Memorandum of Association and Articles of Association
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (ii) 2. www.hudco.org/Management Team/Organogram 3. www.hudco.org/Contacts/Directory	Fully Met	1.54	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (ii) 2. www.hudco.org/Management Team/Organogram 3. www.hudco.org/Contacts/Directory
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	www.hudco.org/Management Team/Key Officers	Fully Met	1.54	www.hudco.org/Management Team/Key Officers
1.2.3	Rules/ orders under which powers and duty are	Fully Met	1.54	1.54	www.hudco.org/Management Team/Key Officers	Fully Met	1.54	www.hudco.org/Management Team/Key Officers

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	derived and				g/Investors/Memorandum of Association and Articles of Association			g/Investors/Memorandum of Association and Articles of Association
1.2.4	Exercised	Fully Met	1.54	1.54	Yes	Fully Met	1.54	www.hudco.org/Investors/Memorandum of Association and Articles of Association
1.2.5	Work allocation	Fully Met	1.54	1.54	1. www.hudco.org/Management Team/Key Officers 2. www.hudco.org/Management Team/Organogram 3. www.hudco.org/Contacts/Directory	Fully Met	1.54	1. www.hudco.org/Management Team/Key Officers 2. www.hudco.org/Management Team/Organogram 3. www.hudco.org/Contacts/Directory
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iii)	Fully Met	1.54	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iii)
1.3.2	Final decision making authority	Fully Met	1.54	1.54	www.hudco.org/Statutory Compliance/RTI/Section	Fully Met	1.54	www.hudco.org/Statutory Compliance/RTI/Section

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1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	4(1)(b) (iii) www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iv)	Fully Met	1.54	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iii)
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	www.hudco.org/Our Performance/Signed MOU and Ratings	Fully Met	1.54	www.hudco.org/Our Performance/Signed MOU and Ratings
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iii) 2. www.hudco.org/Management Team/Organogram	Fully Met	1.54	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iii) 2. www.hudco.org/Management Team/Organogram
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) point 2 2. www.hudco.org/Management Team/Key Officers	Fully Met	1.54	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (i) point 2 2. www.hudco.org/Management Team/Key Officers
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	www.hudco.org	Fully Met	1.54	www.hudco.org

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					g/Statutory Co pliance/RTI/ Section 4(1)(b) (i)			g/Statutory Co pliance/RTI/ Section 4(1)(b) (i)
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	www.hudco.or g/Statutory Co pliance/RTI/ Section 4(1)(b) (i)	Fully Met	1.54	www.hudco.or g/Statutory Co pliance/RTI/ Section 4(1)(b) (i)
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	www.hudco.or g/Our Perform ance/Signed MOU and Ratings	Fully Met	1.54	www.hudco.or g/Our Perform ance/Signed MOU and Ratings
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	www.hudco.or g/Statutory Co pliance/Grie vances Redressal	Fully Met	1.54	www.hudco.or g/Statutory Co pliance/Grie vances Redressal
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	www.hudco.or g/Statutory Co pliance/RTI/ Section 4(1)(b) (v)	Fully Met	1.92	www.hudco.or g/Statutory Co pliance/RTI/ Section 4(1)(b) (v)
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	www.hudco.or g/Statutory Co pliance/RTI/ Section 4(1)(b) (iv)	Fully Met	1.92	www.hudco.or g/Statutory Co pliance/RTI/ Section 4(1)(b) (iv)
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	www.hudco.or g/Statutory Co	Fully Met	1.92	www.hudco.or g/Statutory Co

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					pliance/RTI/Section 4(1)(b) (iv)			pliance/RTI/Section 4(1)(b) (iv)
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	www.hudco.org/Statutory Compliance/Transfer Policy	Fully Met	1.92	www.hudco.org/Statutory Compliance/Transfer Policy
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iv)	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (iv)
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (v) Concerned Department	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (v)
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (viii)	Fully Met	0.96	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (viii)
1.7.2	Composition	Fully Met	0.96	0.96	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (viii)	Fully Met	0.96	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (viii)
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	www.hudco.org	Fully Met	0.96	www.hudco.org

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					g/Investors/Annual Report			g/Investors/Annual Report
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	www.hudco.org/Investors/Annual Report	Fully Met	0.96	www.hudco.org/Investors/Annual Report
1.7.5	Powers and functions	Fully Met	0.96	0.96	www.hudco.org/Investors/Annual Report	Fully Met	0.96	www.hudco.org/Investors/Annual Report
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Information pertaining to Commercial Confidence exempted u/s Section 8(1)(d)	Partially Met	0.48	Information should be brought into the public domain.
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Information pertaining to Commercial Confidence exempted u/s Section 8(1)(d)	Partially Met	0.48	Information should be brought into the public domain.
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	1. Information pertaining to Commercial Confidence exempted u/s Section 8(1)(d) 2. 4(1)(c) List of items exempted	Partially Met	0.48	Information should be brought into the public domain.

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					from disclosure ( Confidential) Point 4			
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) ( ix)	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (ix)
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (ix)	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (ix)
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (x)	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (x)
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (x)	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (x)
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xvi)	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xvi)



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1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xvi)	Fully Met	3.85	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xvi)
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Major Penalty – 19 Nos. and Minor Penalty – 0 No. 1. The information is purely a Personal Information hence exempted as per Section 8(1)(j) of the RTI Act, 2005 2. Information the disclosure of which would endanger the life or physical safety of any person or identify the source of information hence exempted as	Partially Met	1.93	Information should be brought into the public domain.

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					<p>per section 8(1)(g) of the RTI Act, 2005</p> <p>3. The information may hamper the fair investigation of the complaints or may impede the process of investigation hence exempted from disclosure as per section 8(1)(h) of the RTI Act, 2005.</p> <p>4. Central Vigilance Commission vide letter dated 27.05.2004 to HUDCO has advised to disclose only statistical information and not</p>			

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					details to any kind of Audit Party			
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Major Penalty – 4 Nos. and Minor Penalty – 8 Nos. 1. The information is purely a Personal Information hence exempted as per Section 8(1)(j) of the RTI Act, 2005 2. Information the disclosure of which would endanger the life or physical safety of any person or identify the source of information hence exempted as per section 8(1)(g) of the	Partially Met	1.93	Information should be brought into the public domain.

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					<p>RTI Act, 2005  3. The information may hamper the fair investigation of the complaints or may impede the process of investigation hence exempted from disclosure as per section 8(1)(h) of the RTI Act, 2005.  4. Central Vigilance Commission vide letter dated 27.05.2004 to HUDCO has advised to disclose only statistical information and not details to any kind of Audit</p>			

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					Party			
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Fully Met	1.92	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achieves/Training Calendar	Fully Met	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achieves/Training Calendar
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achieves/Training Calendar	Fully Met	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achieves/Training Calendar
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achieves/Training Calendar	Fully Met	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achieves/Training Calendar
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achie	Fully Met	1.92	www.hudco.org/HSMI-Research and Training Wing/Training/Training Achie

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					ves/Training Calendar			ves/Training Calendar
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	www.hudco.org/Statutory Compliance/Transfer Policy	Fully Met	7.69	www.hudco.org/Statutory Compliance/Transfer Policy
<b>Total</b>			<b>100</b>	<b>100</b>		<b>100</b>	<b>95</b>	
<b>2</b>	<b>Budget and Programme</b>							
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)	Fully Met	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)	Fully Met	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)
2.1.3	Proposed expenditures	Fully Met	10	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)	Fully Met	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)	Fully Met	10.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xi)
2.1.5	Report on disbursements made and place where	Fully Met	10	10.00	www.hudco.org	Fully Met	10.00	www.hudco.org

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	the related reports are available				g/Statutory Compliance/RTI/Section 4(1)(b) (xi)			g/Statutory Compliance/RTI/Section 4(1)(b) (xi)
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	www.hudco.org/Investors/Annual Report	Fully Met	16.67	www.hudco.org/Investors/Annual Report
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	www.hudco.org/Investors/Annual Report	Fully Met	16.67	www.hudco.org/Investors/Annual Report
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	www.hudco.org/Tenders	Fully Met	16.67	www.hudco.org/Tenders
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.2	Objective of the programme	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS



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2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS	Fully Met	6.25	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xii) 2. www.hudco.org/Home Loan/PMAY-CLSS
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	Three Audit Para for which Action Taken Report (ATRs) has been submitted to the Ministry www.hudco.org/Investors/Annual Report/Comment of CAG	Fully Met	50.00	www.hudco.org/Investors/Annual Report/Comment of CAG
<b>Total</b>			<b>200</b>	<b>200</b>		<b>200</b>	<b>200</b>	
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	affect public to make the process more interactive - Outline the Public consultation process							
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Yes, www.hudco.org	Fully Met	50.00	www.hudco.org
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	yes, www.hudco.org	Fully Met	25.00	www.hudco.org
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	yes	Fully Met	25.00	www.hudco.org
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Yes, free of Cost	Fully Met	25.00	www.hudco.org
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	www.hudco.org/Homepage-Publications	Fully Met	25.00	www.hudco.org/Homepage-Publications
<b>Total</b>			<b>150</b>	<b>150</b>		<b>150</b>	<b>150</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Fully Met	14.29	14.29	Yes	Fully Met	14.29	www.hudco.org
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	Yes	Fully Met	14.29	www.hudco.org
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	08.08.2022	Fully Met	28.57	www.hudco.org
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xiv) 2. www.hudco.org/About us 3. www.hudco.org/Investors/Annual Reports 4. www.hudco.org/Our Performance/Signed MoU and Ratings 5. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns 6. www.hudco.org/Housing, Urban Infrastructure	Fully Met	9.52	1. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xiv) 2. www.hudco.org/About us
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xiv)	Fully Met	9.52	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xiv)
4.3.3	Location where available	Fully Met	9.52	9.52	1. www.hudco.org/Statutory	Fully Met	9.52	1. www.hudco.org/Statutory

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Compliance/RTI/Section 4(1)(b) (xiv) 2. www.hudco.org/About us 3. www.hudco.org/Investors/Annual Reports 4. www.hudco.org/Our Performance/Signed MoU and Ratings 5. www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns 6. www.hudco.org/Housing, Urban Infrastructure			Compliance/RTI/Section 4(1)(b) (xiv) 2. www.hudco.org/About us 3. www.hudco.org/Investors/Annual Reports
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xv)	Fully Met	7.14	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xv)
4.4.2	Details of information made available	Fully Met	7.14	7.14	www.hudco.org/Statutory Compliance/RTI/	Fully Met	7.14	www.hudco.org/Statutory Compliance/RTI/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Section 4(1)(b) (xv)			Section 4(1)(b) (xv)
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xv)	Fully Met	7.14	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xv)
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xv)	Fully Met	7.14	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xv)
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	www.hudco.org/Statutory Compliance/Grievances Redressal	Fully Met	3.57	www.hudco.org/Statutory Compliance/Grievances Redressal
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns	Fully Met	3.57	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	www.hudco.org/Our Performance/HUDCO at Glance	Fully Met	3.57	www.hudco.org/Our Performance/HUDCO at Glance
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	www.hudco.org/Investors/An	Fully Met	3.57	www.hudco.org/Investors/An

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Annual Reports/ Directors Report - Point 5 Lending Activities - Housing Operations, Urban Infrastructure Lending			Annual Reports/ Directors Report
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	www.hudco.org/tenders	Fully Met	3.57	www.hudco.org/tenders
4.5.6	Annual Report	Fully Met	3.57	3.57	www.hudco.org/Investors/Annual Reports	Fully Met	3.57	www.hudco.org/Investors/Annual Reports
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	www.hudco.org/Investors/Homepage - FAQs	Fully Met	3.57	www.hudco.org/Investors/Homepage - FAQs
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	1. www.hudco.org/Statutory Compliance/Citizen Charter 2. www.hudco.org/Investors/Annual Reports 3. www.hudco.org/Investors/Financial Results 4. www.hudco	Fully Met	3.57	1. www.hudco.org/Statutory Compliance/Citizen Charter 2. www.hudco.org/Investors/Annual Reports 3. www.hudco.org/Investors/Financial Results 4. www.hudco



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.org/Our Performance/Signed MoU and Ratings			.org/Our Performance/Signed MoU and Ratings
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns	Fully Met	14.29	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns	Fully Met	14.29	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(d) Chapter B Quarterly Returns
<b>4.7</b>	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Questions as received from Ministry of Housing and Urban Affairs through email and replies are sent back to Ministry through email.	Partially Met	14.29	The information should be brought into the public domain.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Parliament questions pertaining to HUDCO (if any) can be viewed at Parliament website as under : <a href="http://www.parliamentofindia.nic.in/Rajya_Sabha/Questions_under_the_head_of_Ministry_of_Housing_and_Urban_Affairs">www.parliamentofindia.nic.in/Rajya Sabha/Questions under the head of Ministry of Housing and Urban Affairs</a> <a href="http://www.parliamentofindia.nic.in/Lok_Sabha/Questions_under_the_head_of_Ministry_of_Housing_and_Urban_Affairs">www.parliamentofindia.nic.in/Lok Sabha/Questions under the head of Ministry of Housing and Urban Affairs</a>			
<b>Total</b>			<b>200</b>	<b>200</b>		<b>200</b>	<b>186</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	<a href="http://www.hudco.org/Statutory">www.hudco.org/Statutory</a>	Fully Met	20.00	<a href="http://www.hudco.org/Statutory">www.hudco.org/Statutory</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					compliance/RTI/Section 4(1)(b) (xvi)			compliance/RTI/Section 4(1)(b) (xvi)
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	www.hudco.org/Statutory Compliance/RTI/Transparency Audit	Fully Met	20.00	www.hudco.org/Statutory Compliance/RTI/Transparency Audit
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	1. 17.11.2016 2. Ms Evelyne P Toppo AGM(P&A) (RTI Nodal Officer) www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xvi)	Fully Met	20.00	www.hudco.org/Statutory Compliance/RTI/Section 4(1)(b) (xvi)
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	1. 07.06.2021 2. Shri H M Bhatnagar GM(Law) (Transparency Officer)	Partially Met	10.00	The information should be brought into the public domain.
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	1. 01.08.2022 2. Shri J P Nahar, ED(Law)/CPIO 3. Ms Evelyne P Toppo 4. AGM(P&A)	Partially Met	10.00	The information should be brought into the public domain.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Shri Ramesh Chandra Bhagat Manager (IT)			
<b>Total</b>			<b>100</b>	<b>100</b>		<b>100</b>	<b>80</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	www.hudco.org	Fully Met	25.00	www.hudco.org
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Applicable	0	Not Application
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	Not Application
<b>Total</b>			<b>25</b>	<b>25</b>		<b>25</b>	<b>25</b>	
<b>Grand Total</b>			<b>775</b>	<b>775</b>		<b>775</b>	<b>735</b>	