



Housing & Urban Development Corporation Limited

(A Govt. of India Enterprise)

AN ISO 9001:2008 CERTIFIED COMPANY

Regd. Office : HUDCO Bhawan, Core- 7A, India Habitat Centre
Lodhi Road, New Delhi-110 003, Tel:24649610-23

Special Recruitment Drive for SC & ST

HUDCO India's premier techno-financial institution in the field of Housing and Urban Infrastructure Development established in 1970 a nation wide organization has the following positions to fill up:

S. No.	Name of the post & IDA Scale of pay	No of Post	Qualification	Place of Vacancy	Max. Age
1.	Hindi Stenographer Grade III, ₹ 9800-3%-26000	1(SC)	Graduate with speed of 100 w.p.m. in Hindi shorthand & 40 w.p.m. in Hindi typing with proficiency in Computer Operations.	Dehradun(with All India Service liability)	30 yrs
2.	Assistant Grade III, ₹ 9200-3%-24500	2(SC)	Graduate with typing speed of 40 w.p.m. in English. Knowledge of Hindi typing will be preferred.	One each at Ranchi & Patna (with All India Service liability)	30 yrs
3.	Attendant Farash ₹ 8200-3%-21800	1(ST)	10th pass	Bhopal (with All India Service liability)	30 yrs

Besides pay, other allowances like IDA, HRA are admissible as per rules. Age limit is relaxable up to 5 years for SC/ST and 10 years for Physically Handicapped candidates wherever applicable. Employees of Govt. Department/ Public Sector Undertaking should apply through proper channel. Relaxation of 5 years in age shall be available to the internal candidates fulfilling the prescribed requirements. The age would be reckoned as on 30.4.2012

Applications indicating post, name, father's name, address, contact telephone number, category, date of birth, Qualification (with year and percentage of marks), experience, if any (with name of employer, post, scale of pay, nature of duties and duration) with detailed resume together with attested copies of certificates and testimonials be sent to Executive Director (HRMA), Housing and Urban Development Corporation Ltd. (A Govt. of India Enterprises), HUDCO Bhawan, Core- 7A, India Habitat Centre, Lodhi Road, New Delhi-110003. The envelope forwarding the application needs to superscribe "the post applied for". For more details about HUDCO please visit our website www.hudco.org. The last date for receipt of the application is 20.06.2012.

All Degree, Diplomas should be accredited/ recognized by A.I.C.T.E./ UGC/ Govt. of India /Act/ Any Govt body or authority authorized for granting such recognition on behalf of Govt. of India. Degrees obtained through correspondence/ postal, through distance education programmes will not be considered.

The incumbents are liable to be transferred any where in India at the discretion of HUDCO